

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on October 13, 2016 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Billy Joe Slaughter

**Mayor Pro-Tem:** Wayne Huffman

**Councilman Present:** Clegg DeWalt, Billy Goodin and Phillip Morrison

**City Administrator:** Jo Bitner

**Councilman Absent:** Chris Dennis

1. **Call meeting to order.** -- Mayor Billy Joe Slaughter called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting September 8, 2016 and Special Meeting September 22, 2016.** Councilman Phillip Morrison made the motion to approve the minutes. Mayor Pro-Tem Wayne Huffman 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** -- Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report** -- Our total funds as of October 13, 2016 is \$488,155.14. Our checking account balance is \$302,822.74. Accounts payable are \$81,109.21. Account receivables are \$106,933.15. The Municipal Court collected \$8,399.60 for the month of September 2016 with the OMNI Program collecting \$2,853.03 of that total. The sales tax collected for October 2016 is \$62,111.27. The Fire Department donations for the month of September 2016 were \$209.00. The water collections for the month of September 2016 were \$96,318.41. Total deposits for the month of September 2016 were \$257,665.84.

**5. Old Business**

**A. Discussion and Action on any grant related business.**

City Administrator Jo Bitner stated the water tower is online now and the roof on the nursing home is almost complete. Ms. Bitner also mentioned that Ronnie Hale with Entergy came by and informed her that Entergy will have a third plant located in Willis and it should be online in the year 2020.

**6. New Business**

- A. Discussion and Action with Kevin Gee of Goodwin-Lasiter-Strong Engineering to award bids for infrastructure for the Nursing Home Contract #7214132.** Mr. Gee stated the bids were opened on October 5, 2016 and received 5 bids on the water and sewer utilities and received 4 bids on the street improvements. On the water and sewer utilities Horton Excavating bid \$129,799.50, Duplichain Contractors bid \$148,372.30, Doughtie Construction bid \$149,865.50, Terry Black Construction bid \$175,636.11 and Crockett Construction bid \$189,899.50. On the street improvements Horton Excavating bid \$408,463.00, Doughtie Construction bid \$391,870.25, Crockett Construction bid \$455,750.60 and Timberline Construction bid \$309,858.52. Mr. Gee recommended awarding the projects to the lowest bidders which were Horton Excavating for water and sewer utilities Timberline Construction for street improvements. Mr. Gee stated his firm has had 13 years experience with both companies on several projects of similar scope and the bids are within the grant construction budget of \$554,000.00. Councilman Clegg DeWalt made the motion

to go with Mr. Gee's recommendations. Mayor Pro-Tem Wayne Huffman 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.

- B. Discussion and Action with Dago Taxi regarding issuance of a permit.** Mr. Dago stated they are established in Huntsville, Texas and would like permission to do business within the City of Trinity. He stated his company takes a lot of pride being able to help citizens who do not have transportation. He does business with the nursing homes and retirement homes by taking patients to their doctor's appointments and therapy. Mayor Slaughter asked where the taxi would be parked at and Mr. Dago stated he has looked into parking it at either Brookshire Brother's parking lot or McDonald's parking lot. Councilman Clegg DeWalt made the motion to approve the permit. Mayor Pro-Tem Wayne Huffman 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- C. Discussion and Action with Judy Bishop concerning sewer problems.** Ms. Bishop stated ever since the hospital expanded she has had sewer problems at 104 Mulberry Lane and would like something to be done about it. The city has brought out the jet machine several times to correct the problem temporarily but would like it to be a permanent fix. Mayor Slaughter stated the city is currently working to get a grant to expand the sewer line in that area.
- D. Discussion and Action to approve the Trinity Economic Development Board's recommendations to loan \$75,000.00 to Trace Wireless LLC to provide internet services.** President of the Economic Board Wayne Huffman stated their board has agreed to loan Trace Wireless LLC \$75,000.00 and would like the Council's approval. Mr. Huffman stated the first \$25,000.00 disbursement will be provided upon completion of 3 towers, the second \$25,000.00 disbursement will be provided when the system is operable and the third \$25,000.00 disbursement will be provided when 25 customers are online. If the company has 500 paying customers and at least six full time paid employees/contractors for a period of three years, the last \$25,000.00 disbursement will be forgiven. The interest rate will be two percent and repayment would start twenty-five months after initial disbursement of funds and term would be for sixty months after payments start with a personal guaranty of all three principles. The headquarter office will be located within the city limits of Trinity for a period of ten years from the date of this agreement and no compensation will be paid to Matt Martin until repayment of the loan is started. If the company or company's assets be sold prior to repayment of the loan, all unpaid amounts would be due, this does not apply to motor vehicles used in the operation of the company. Mr. Huffman stated a lawyer would draw up all the documents pertaining to this. Councilman Phillip Morrison made the motion to approve Economic Development Board's recommendation. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- E. Discussion and Action to accept Lleras Street as a city maintained street.** Mayor Slaughter stated this street should have been accepted back in 2012 while the grant was in progress but said the city can still accept it now. Mayor Pro-Tem Wayne Huffman made the motion to accept Lleras Street as a city maintained street. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- F. Discussion and Action concerning clean-up with Kenneth Newton.** Mr. Newton stated Valero is projecting to break ground in January 2017. He also suggested that Lleras Street may need to be a concrete street to hold the 18-wheeler traffic. He said the new Chevron sign for the gas station north of town will be getting put up soon and the rough end of the plumbing and electricity is completed.

**7. Adjourn. 7:33pm**

---

**Billy Joe Slaughter, Mayor**

---

**Jo Bitner, City Administrator**

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on November 10, 2016 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Billy Joe Slaughter

**Mayor Pro-Tem:** Wayne Huffman

**Councilman Present:** Clegg DeWalt, Billy Goodin and Phillip Morrison

**City Administrator:** Jo Bitner

**Councilman Absent:**

1. **Call meeting to order.** -- Mayor Billy Joe Slaughter called the meeting to order at 7:03 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting October 13, 2016.** Councilman Billy Goodin made the motion to approve the minutes. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** – Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report** -- Our total funds as of November 10, 2016 is \$453,952.96. Our checking account balance is \$300,826.04. Accounts payable are \$85,539.34. Account receivables are \$95,028.41. The Municipal Court collected \$5,172.00 for the month of October 2016 with the OMNI Program collecting \$1,881.00 of that total. The sales tax collected for November 2016 is \$99,348.73. The Fire Department donations for the month of October 2016 were \$208.00. The water collections for the month of October 2016 were \$94,760.76. Total deposits for the month of October 2016 were \$252,825.49.
5. **Old Business**
  - A. **Discussion and Action on any grant related business.**
6. **New Business**
  - A. **Discussion and Action to authorize an administrative service provider for the 2017-2018 Texas CDBG Community Development Fund application services.** Mayor Billy Joe Slaughter stated this is for the sewer line that will be installed behind the hospital. The City of Trinity received two applications for administration services from GrantWorks, Inc. and Raymond K Vann and Associates. GrantWorks, Inc. received the higher scoring and will be the administrative service provider. Councilman Clegg DeWalt made the motion to approve GrantWorks, Inc, as the administrative service provider. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
  - B. **Discussion and Action to authorize an engineering service provider for the 2017-2018 Texas CDBG Community Development Fund application services.** The City of Trinity received three applications for engineering services from Goodwin-Lasiter-Strong, KSA Engineering and Two-Fifteen Consulting. Two-Fifteen Consulting received the higher scoring and will be the engineering service provider. Councilman Clegg DeWalt made the motion to approve Two-Fifteen Consulting as the engineering service provider. Councilman Phillip Morrison 2<sup>nd</sup> the

motion. All remaining members voted yea. Motion carried.

- C. Discussion and Action to adopt Resolution #16-0011 designating an administration service provider and an engineering service provider for the 2017-2018 Texas CDBG Community Development Fund.** Mayor Slaughter stated this Resolution takes action to hire GrantWorks, Inc. as the administrative service provider and Two-Fifteen Consulting as the engineering service provider for the 2017-2018 Texas CDBG Community Development Fund. Mayor Pro-Tem Wayne Huffman made the motion to adopt the resolution. Councilman Chris Dennis 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- D. Discussion and Action with Julia McMichael regarding a donation for the 2016 Christmas at the Crossroads.** Mrs. McMichael stated the Christmas at the Crossroads will take place on Saturday, December 3, 2016 from 10 a.m. to 8 p.m. The parade will begin at 6 p.m. and the line-up will be on Lleras Drive this year instead of Avalon Nursing Home and the tree lighting will be at 7 p.m. after the parade. Councilman Clegg DeWalt made the motion to give a \$1,000.00 donation like the City of Trinity has done every year. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- E. Discussion and Action with Daina Baker with the Historical Society concerning historical markers.** Mrs. Baker stated the Historical Society has two application markers ready to be submitted, the first one is for the birthplace of Charlie Wilson, who was born in the house across from the Methodist Church on the southeast corner of Elm Street and Caroline Street. The second application is for the CCC Camp (Civilian Conservation Core Camp) which is located on Highway 94 just inside the city limits. Mrs. Baker stated before the applications are submitted the Historical Society has to show they have funding for the markers and the applications have to be submitted by November 15, 2016. Mrs. Baker is asking for \$3,600.00 for both historical markers, they are \$1,800.00 a piece. Mayor Slaughter stated this is something that needs to be in the budget and since the budget just started on October 1st this expense was not included. The Council agreed to put it off for a year and maybe next budget year the expense can be budgeted.
- F. Discussion and Action concerning clean-up with Kenneth Newton.** Mr. Newton stated he has been very busy working on 911 addressing with Julie out of Groveton but plans on getting back on his projects this month.

Eula English stated she would like to see the Christmas Dinner event carry on since Mrs. Saldana passed away and she will be the one to see that it continues. She would like a donation to be able to help with the costs. Mayor Pro-Tem Wayne Huffman stated no action can be taken since the item was not on the agenda but could be put on next month's agenda. The council agreed that Mrs. English could count on the \$1,000.00 donation that Mrs. Saldana received every year.

**7. Adjourn.** 7:41 pm

---

**Billy Joe Slaughter, Mayor**

---

**Jo Bitner, City Administrator**

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on December 8, 2016 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Billy Joe Slaughter

**Mayor Pro-Tem:** Wayne Huffman

**Councilman Present:** Billy Goodin and Phillip Morrison

**City Administrator:** Jo Bitner

**Councilman Absent:** Chris Dennis and Clegg DeWalt

1. **Call meeting to order.** -- Mayor Billy Joe Slaughter called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting November 10, 2016.** Councilman Billy Goodin made the motion to approve the minutes. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** -- Mayor Pro-Tem Wayne Huffman made the motion to approve the bills for payment. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report** -- Our total funds as of December 8, 2016 is \$307,853.43. Our checking account balance is \$137,909.65. Accounts payable are \$88,662.93. Account receivables are \$104,043.77. The Municipal Court collected \$5,753.34 for the month of November 2016 with the OMNI Program collecting \$2,200.00 of that total. The sales tax collected for December 2016 is \$45,429.74. The Fire Department donations for the month of November 2016 were \$201.00. The water collections for the month of November 2016 were \$114,737.17. Total deposits for the month of November 2016 were \$259,059.62.
5. **Old Business**
  - A. **Discussion and Action on any grant related business.** Ms. Bitner stated they are working inside doing electrical work at the nursing home but have not poured the concrete for the drives. Mayor Slaughter stated they have done most of the water lines and put the fire plugs in but have not completed the sewer yet.
6. **New Business**
  - A. **Discussion and Action to donate money for the annual Christmas Dinner that Eula English is handling.** Mayor Pro-Tem Wayne Huffman stated this item was talked about in last month's meeting but was not on the agenda so the council could not take action. Mr. Huffman said everyone agreed to donate what has been donated in previous years which is \$1,000.00. Mayor Pro-Tem Wayne Huffman made the motion to donate \$1,000.00 for the annual Christmas Dinner that will be held on December 11, 2016. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
  - B. **Discussion and Action with Michael Delaney concerning sewer plant issues per TCEQ.** Public Works Director Shannon Rowe stated the state had the city under a program that protected the city from infiltration that is in our sewer system but removed the city from the program. Mr. Delaney with Two-Fifteen Consulting stated there has been a lot of uncontrolled discharge of wastewater due to rainfall and inflow and infiltration. The Sanitary Sewer Overflow initiative is a

program with TCEQ that the City of Trinity signed up for which requires the city to submit a plan that is going to show corrected actions, give a time frame when those actions will take place and the city just has to adhere to it which will protect the city from being fined by TCEQ. Mr. Delaney said he will have to do a system assessment to go through and find where the problem areas are and then will submit a two (2) year plan. Once the areas are identified TCEQ will let the city do a ten (10) year plan to implement it. Mr. Delaney stated step one is getting a plan drafted to submit to TCEQ by January 8, 2017. Councilman Phillip Morrison made the motion to hire Michael Delaney with Two-Fifteen Consulting to take care of the SSO plan. Mayor Pro-Tem Wayne Huffman 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.

- C. Discussion and Action to adopt Resolution #16-0012 that authorizes submission of an application to the Texas Department of Agriculture for a 2017-2018 Texas Community Development Block Grant Program – Community Development Fund grant up to \$275,000 to construct wastewater improvements and designates the Mayor as the City’s authorized signatory.** Martha Drake with GrantWorks, Inc. stated DETCOG no longer requires a match but in 2013-2014 the match was 10% which was \$27,500.00 so when the engineer submits the budget she thinks the budget will come in higher than the \$275,000.00. The engineer will design it to keep it within the \$275,000.00 and when the bids come in the city will have the option to injecting additional funds into it or shortening a line length to fit within the available funds. Mayor Slaughter suggested Mr. Rowe and the Engineer needs to measure the lines again because he believes it will be under 6,000 feet. Mrs. Drake stated the deadline to submit the application is February 9, 2017 but is on target to submit by January 30, 2017. Mayor Pro-Tem Wayne Huffman made the motion to adopt the Resolution. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- D. Discussion and Action on adoption of a Citizen Participation Plan and Citizen Complaint Procedures to be followed during implementation of Texas Community Development Block Grant Program projects.** Mrs. Drake stated this outlines what the city does for public hearings and how the city has complaint procedures in place if there is a complaint against the contractor which is not a random complaint but it is only on the grant project. TDA made changes to the plan on September 1, 2016 so the city has to readopt it if the city has not adopted one since 2016. Mayor Pro-Tem Wayne Huffman made the motion to adopt the Citizen Participation Plan. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- E. Discussion and Action on approval of contract for underground electrical work that Entergy does not provide at the new Nursing Home.** Mayor Slaughter stated Entergy does not provide the underground electrical work so the engineer had to go out for bids and received a low bid of \$28,350.00 from Tanner Electric, LLC. There is left over money from grant funds that will cover this. Mayor Pro-Tem Wayne Huffman made the motion to approve the work. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- F. Discussion and Action concerning clean-up with Kenneth Newton.** Mr. Newton went over his monthly report and stated Corner Store has purchased their sign permit.

7. Adjourn. 7:25 pm

---

Billy Joe Slaughter, Mayor

---

Wayne Huffman, Mayor Pro-Tem

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on January 12, 2017 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Billy Joe Slaughter

**Mayor Pro-Tem:** Wayne Huffman

**Councilman Present:** Clegg DeWalt, Chris Dennis and Phillip Morrison

**City Administrator:** Jo Bitner

**Councilman Absent:** Billy Goodin

1. **Call meeting to order.** -- Mayor Billy Joe Slaughter called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting December 8, 2016.** Councilman Phillip Morrison made the motion to approve the minutes. Councilman Wayne Huffman 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** -- Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report** -- Our total funds as of January 12, 2017 is \$409,088.48. Our checking account balance is \$192,725.01. Accounts payable are \$105,114.80. Account receivables are \$102,933.69. The Municipal Court collected \$4,861.10 for the month of December 2016 with the OMNI Program collecting \$1,803.00 of that total. The sales tax collected for January 2017 is \$43,503.76. The Fire Department donations for the month of December 2016 were \$203.00. The water collections for the month of December 2016 were \$93,445.06. Total deposits for the month of December 2016 were \$297,872.09.
5. **Old Business**
  - A. **Discussion and Action on any grant related business.** City Administrator Jo Bitner stated they started pouring the concrete at the nursing home today and the utilities have been completed..
6. **New Business**
  - A. **Discussion and Action regarding designating funds for the Sanitary Sewer Overflow (SSO) Plan with TCEQ.** Mayor Billy Slaughter stated this plan is for the infiltration coming into the wastewater treatment plant due to rain. Mr. Slaughter said the city needs to implement this plan to keep us from getting fined by TCEQ and have the funds go towards fixing the problem rather than fines. Mayor Pro-Tem Wayne Huffman made the motion to approve the funds for the SSO Plan. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
  - B. **Discussion and Action with Ken Newton concerning placing stop signs at Lakeview and Calvin Street running north and south on Calvin Street.** Mr. Newton stated a resident complained about vehicles speeding down Calvin Street to try to beat the train and is concerned about his children's safety. Mr. Newton suggested placing another stop sign at the Lakeview and Calvin Street intersection to make it a three-way stop to prevent vehicles from speeding. Councilman Clegg DeWalt made the motion to place the stop sign at the intersection. Councilman Chris Dennis 2<sup>nd</sup> the motion. Mayor Pro-Tem Wayne Huffman and Councilman Phillip Morrison opposed the stop sign. Mayor Slaughter had to break the tie and voted for the stop sign to be



placed at the intersection. Motion carried.

- C. Discussion and Action concerning clean-up with Kenneth Newton.** Mr. Newton went over his monthly report and stated that Julie with the county 911 addressing is no longer there. Precinct 3 Commissioner Neal Smith stated until the county fills that spot DETCOG is handling the 911 addressing.

**7. Adjourn.** 7:22 pm

---

**Billy Joe Slaughter, Mayor**

---

**Jo Bitner, City Administrator**

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on February 9, 2017 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Billy Joe Slaughter

**Mayor Pro-Tem:** Wayne Huffman

**Councilman Present:** Clegg DeWalt, Chris Dennis Billy Goodin and Phillip Morrison

**City Administrator:** Jo Bitner

**Councilman Absent:**

1. **Call meeting to order.** -- Mayor Billy Joe Slaughter called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting January 12, 2017.** Councilman Phillip Morrison made the motion to approve the minutes. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** -- Mayor Pro-Tem Wayne Huffman made the motion to approve the bills for payment. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report** -- Our total funds as of February 9, 2017 is \$558,646.07. Our checking account balance is \$274,421.94. Accounts payable are \$90,385.35. Account receivables are \$105,545.44. The Municipal Court collected \$5,321.00 for the month of January 2017 with the OMNI Program collecting \$1,223.00 of that total. The sales tax collected for February 2017 is \$82,090.11. The Fire Department donations for the month of January 2017 were \$198.00. The water collections for the month of January 2017 were \$98,805.33. Total deposits for the month of January 2017 were \$383,606.05.
5. **Old Business**
  - A. **Discussion and Action on any grant related business.** City Administrator Jo Bitner stated they are still pouring concrete and hanging up sheetrock at the nursing home. Ms. Bitner also stated Valero purchased their building permit on February 8, 2017.
6. **New Business**
  - A. **Discussion and Action regarding the Hospital Board Election be held with the City Election at the City Hall Council Chambers.** Mayor Billy Slaughter stated Cheryl Spearman called and asked if the hospital board could hold their election at the city hall with the city election this year. Councilman Phillip Morrison made the motion to approve the hospital board holding their election with the city election. Mayor Pro-Tem Wayne Huffman 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
  - B. **Discussion with Eula English concerning the 2016 Christmas Luncheon.** Mrs. English stated they raised \$2,091.29 in donations, the total cost of the luncheon was \$1,789.31 and the balance that is left over is \$551.46. Mrs. English said they did a total of 420 meals, 41 meals were delivered and 379 meals were served at the community center. She thanked the Mayor and City Council for their generosity and hopes the city will be able to donate this year as well. Mrs. English also stated they were set up to serve 500 more meals but ran out of food and hopes they will not have that happen again.

**7. Adjourn.** 7:11 pm

**Executive Session:** 7:15pm

**A. Discussion concerning personnel and contracts under Gov. Code 551.074.**

**A. Reconvene in open session:** 7:25pm

**A. Action necessary as a result of Executive Session.**

Discussed purchasing a garbage truck.

**B. Adjourn.** 7:28pm

---

**Billy Joe Slaughter, Mayor**

---

**Jo Bitner, City Administrator**

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Special Meeting of the City Council of the City of Trinity was held on February 28, 2017 at 6:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Billy Joe Slaughter

**Mayor Pro-Tem:** Wayne Huffman

**Councilman Present:** Chris Dennis, Billy Goodin and Phillip Morrison

**City Administrator:** Jo Bitner

**Councilman Absent:**

- 1. Call meeting to order.** -- Mayor Billy Joe Slaughter called the meeting to order at 6:10 p.m. and verified that a Quorum was present for the meeting.
- 2. Discussion and Action on purchasing a new garbage truck for the City of Trinity and getting financed at First National Bank.** Mayor Billy Slaughter stated he needs council approval on purchasing a 2017 Freightliner garbage truck. Mayor Slaughter stated this truck is approximately \$32,000.00 cheaper than the other bids that have been submitted. Councilman Phillip Morrison made the motion to purchase the garbage truck that was presented to them in the meeting and Mayor Slaughter, Mayor Pro-Tem Wayne Huffman and City Administrator Jo Bitner will sign all paperwork and the note at the bank. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- 3. Adjourn.** The meeting was adjourned at 6:15 PM.

---

**Billy Joe Slaughter, Mayor**

---

**Jo Bitner, City Administrator**

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on March 9, 2017 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Billy Joe Slaughter

**Mayor Pro-Tem:** Wayne Huffman

**Councilman Present:** Clegg DeWalt, Billy Goodin and Phillip Morrison

**City Administrator:** Jo Bitner

**Councilman Absent:** Chris Dennis

1. **Call meeting to order.** -- Mayor Billy Joe Slaughter called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting February 9, 2017 and Special Meeting February 28, 2017.** Mayor Pro-Tem Wayne Huffman made the motion to approve the minutes. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** – Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report** -- Our total funds as of March 9, 2017 is \$563,791.12. Our checking account balance is \$265,899.72. Accounts payable are \$78,445.41. Account receivables are \$103,721.93. The Municipal Court collected \$9,215.75 for the month of February 2017 with the OMNI Program collecting \$3,335.00 of that total. The sales tax collected for March 2017 is \$45,385.03. The Fire Department donations for the month of February 2017 were \$186.00. The water collections for the month of February 2017 were \$98,942.83. Total deposits for the month of February 2017 were \$356,342.03.
5. **Old Business**
  - A. **Discussion and Action on any grant related business.** City Administrator Jo Bitner stated they are putting curbs up around the drive at the nursing home, starting to clean up outside and are working inside mostly now. Valero has started construction and trying to get the ground ready and are estimating it will take 4 months to complete, weather permitting.
6. **New Business**
  - A. **Discussion with Jerryetta of Trinity Rehabilitation Healthcare to answer any questions concerning the Nursing Home.** Darcy Whatley stated they are getting everything completed inside such as sheetrock and are working on getting the Certificate of Occupancy in May of this year and will also file with the state to do the life safety code inspection which can take up to 15-30 days. Once that inspection is complete they will be able to admit 3 residents at that time and then they will submit for their health inspection hopefully in July and once that is cleared they can start admitting all residents. Councilman asked Darcy about the rooms and she stated there will be double occupancy rooms that are in the front 2 wings of the facility, there is 1 wing in the back that have 16 rooms that are all private with private bathrooms and there is a half wing that has both semi private and private rooms on that hall is well. They will be medicare and medicade certified and it does not cost any extra to switch to their nursing home.

- B. Discussion and Action to approve a Proclamation for the Blinded Veterans Association that will recognize March 28 as Blinded Veterans Day.** Mayor Pro-Tem Wayne Huffman made the motion to approve the Proclamation to make March 28 Blinded Veterans Day. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- C. Discussion and Action to pass Resolution #17-0001 regarding Senate Bill 2.** Councilman Phillip Morrison made the motion to approve the Resolution. Mayor Pro-Tem Wayne Huffman 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- D. Discussion and Action concerning what date the Fourth of July Fireworks will take place.** The council agreed to hold the fireworks the Saturday before the 4<sup>th</sup> which would be Saturday, July 1, 2017. Mayor Pro-Tem Wayne Huffman made the motion to have the fireworks take place on Saturday, July 1, 2017. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- E. Discussion and Action purchasing Deer Run White Rock City Water Supply.** Mayor Billy Slaughter stated they discussed this topic off the record in the special meeting. Mr. Price has been offered \$40,000.00 from Glendale Water Supply but would still like the City of Trinity to take it and Mr. Price would take \$20,000.00. Councilman Phillip Morrison asked how many meters Deer Run has and Mayor Slaughter stated they have 38 meters plus 1 2” meter that feeds the campground in White Rock City. Councilman Phillip Morrison asked how long it would take to recoup the \$20,000.00 and Mayor Slaughter said approximately 1 year. Mayor Pro-Tem Wayne Huffman stated he did not want to get into a bidding war over it but that if he will take \$20,000.00 for it then the city should get it. Councilman Mayor Pro-Tem Wayne Huffman made the motion to purchase Deer Run White Rock City Water Supply for \$20,000.00 and nothing more. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- F. Discussion and Action with Chief Jones concerning his 2016 annual racial profiling report.** Chief Jones stated they fall under the Tier 1 because of the cameras. Chief Jones reported that 427 traffic stops were made in 2016. Of that 678, there were 97 Africans, 6 Asians, 270 Caucasians, 54 Hispanics, 0 Middle Eastern and 0 Native American and 47 of those the race or ethnicity was known prior to the stop. Of the 427 stops, 144 searches were conducted and 75 consented to the search.
- G. Discussion and Action concerning clean-up with Kenneth Newton.** Mr. Newton stated events that took place thanks to Chief Jones regarding the salvage yard that has been cleaned up quite a bit. He stated there is a situation with Frank Drone’s residence he is currently working on and Chief Jones was able to take care of the 5th wheel that Mr. Drone had on a neighbor’s property. Mr. Newton stated each council member received a copy of a “Hoarding Ordinance” that he would like for them to look over and possibly pass in the next city council meeting. This ordinance would help officers to enforce people to clean up their properties as well.

7. Adjourn. 7:24 pm

---

Billy Joe Slaughter, Mayor

---

Jo Bitner, City Administrator

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on April 13, 2017 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Billy Joe Slaughter

**Mayor Pro-Tem:** Wayne Huffman

**Councilman Present:** Clegg DeWalt, Billy Goodin Chris Dennis and Phillip Morrison

**City Administrator:** Jo Bitner

**Councilman Absent:**

1. **Call meeting to order.** -- Mayor Billy Joe Slaughter called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting March 9, 2017.** Councilman Billy Goodin made the motion to approve the minutes. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** – Mayor Pro-Tem Wayne Huffman made the motion to approve the bills for payment. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report** -- Our total funds as of April 13, 2017 is \$506,241.97. Our checking account balance is \$202,243.96. Accounts payable are \$73,355.72. Account receivables are \$103,721.93. The Municipal Court collected \$11,880.00 for the month of March 2017 with the OMNI Program collecting \$7,309.00 of that total. The sales tax collected for April 2017 is \$42,953.98. The Fire Department donations for the month of March 2017 were \$205.00. The water collections for the month of March 2017 were \$104,493.56. Total deposits for the month of March 2017 were \$201,205.1.
5. **Old Business**
  - A. **Discussion and Action on any grant related business.** City Administrator Jo Bitner stated they are still putting up sheetrock at the nursing home and no landscaping has been done yet. Mayor Billy Slaughter stated the contractors will start building Valero Monday, April 17, 2017.
6. **New Business**
  - A. **Discussion and Action with Ronnie Hale of Entergy to pass Resolution #17-0002 which is in support of a proposal by Entergy.** Mr. Hale stated this is in regards to a new generation unit that they will build at the Willis Plant. He stated the demand for electricity is greatly increasing across the state at a record amount and particularly in our service area. To meet that demand they are having to buy power on the open market from independent power producers which can be expensive at times. Mr. Hale would just like the City of Trinity’s support to pass this resolution for the new generation unit. Councilman Phillip Morrison made the motion to approve the resolution. Mayor Pro-Tem Wayne Huffman 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
  - B. **Discussion and Action concerning Ventura EMS’s contract on stat transfers at Trinity Hospital.** Councilman Billy Goodin stated he asked for this to be put on the agenda because

there were some minor issues with transfers from the ER. Keith Shelley with Ventura EMS had a meeting with Mr. Goodin and the CMO and most of the issues came from miscommunication from employees from both sides. They came up with a corrective action plan and written protocols. No Action Needed.

- C. Discussion and Action to pass Resolution #17-0003 regarding amending the 2016-2017 fiscal year budget.** Mayor Slaughter stated this amendment is due to a fire truck being wrecked and the city being reimbursed by the insurance company to repair the damages. Mayor Pro-Tem made the motion to approve the Resolution. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- D. Discussion and Action authorizing a voting clerk for early voting for the May 6, 2017 General Election.** Mayor Pro-Tem Wayne Huffman made the motion to hire Joyce Baker as the early voting clerk since she has done it for years. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- E. Discussion and Action to appoint an election judge for the City of Trinity General Election Day May 6, 2017.** Mayor Pro-Tem Wayne Huffman made the motion to appoint Jan Allbright since she has been the judge for years. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- F. Discussion and Action with Ken Newton to pass Ordinance #17-0001 concerning hoarding.** Councilman Clegg DeWalt stated he has concerns regarding this ordinance and agrees but also disagrees with some of the items. Mr. DeWalt would like to reduce the number of pages of this ordinance and take out some of the things he disagrees with. Councilman Phillip Morrison agrees it should be a simple 1 page ordinance and if there is an issue with an individual they can come to a council meeting and address it there. Mr. Newton asked if the council can table the ordinance and come up with a revision. Councilman Clegg DeWalt made the motion to table the ordinance. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- G. Discussion and Action concerning clean-up with Kenneth Newton.** Mr. Newton stated he has received 3 bids for the house at Elm Street and Main Street and the lowest bidder was Otis English.

7. Adjourn. 7:40 pm

---

**Billy Joe Slaughter, Mayor**

---

**Jo Bitner, City Administrator**



**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on May 11, 2017 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Billy Joe Slaughter

**Mayor Pro-Tem:** Wayne Huffman

**Councilman Present:** Clegg DeWalt, Billy Goodin Chris Dennis and Phillip Morrison

**City Administrator:** Jo Bitner

**Councilman Absent:**

1. **Call meeting to order.** -- Mayor Billy Joe Slaughter called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting April 13, 2017.** Mayor Pro-Tem Wayne Huffman made the motion to approve the minutes. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** -- Councilman Phillip Morrison made the motion to approve the bills for payment. Mayor Pro-Tem Wayne Huffman 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report** -- Our total funds as of May 11, 2017 is \$372,814.11. Our checking account balance is \$141,122.24. Accounts payable are \$82,191.19. Account receivables are \$99,164.36. The Municipal Court collected \$6,733.00 for the month of April 2017 with the OMNI Program collecting \$2,761.00 of that total. The sales tax collected for May 2017 is \$81,759.41. The Fire Department donations for the month of April 2017 were \$216.00. The water collections for the month of April 2017 were \$90,876.42. Total deposits for the month of April 2017 were \$175,765.23.
5. **Old Business**
  - A. **Discussion and Action on any grant related business.** City Administrator Jo Bitner stated she does not have anything new on the nursing home. Valero has the underground drainage taken care of and will start pouring the concrete Saturday, May 13, 2017. Mayor Slaughter asked Councilman Phillip Morrison about the progress on Trinity Café since he is the contractor for the remodel, Mr. Morrison said they have the front reframed, they are building the walls, bathrooms and thinks they will re-brick the outside to match the rest of the building. Mr. Morrison estimates it the construction will be finished in approximately 60 days.
6. **New Business**
  - A. **Discussion and Action regarding Canvass of May 6, 2017 City Election.** City Administrator Jo Bitner stated Phillip Morrison received 89 votes and Terry Waller received 27 votes for Council Position #5 and Billy Goodin received 87 votes for Council Position #4. The total voted for this election was 116. Mayor Pro-Tem Wayne Huffman made the motion to accept the canvass. Councilman Chris Dennis 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
  - B. **Discussion and Action Swearing in of City Council Positions 4 and 5.** Mayor Billy Slaughter swore in Phillip Morrison as Council Position #5 and Billy Goodin as Council Position #4.

- C. Comments from newly elected Council Members.** Councilman Phillip Morrison thanked the citizens of Trinity for voting him back in and he will do the best he can do to help Trinity. Councilman Billy Goodin thanked the people of Trinity and the Council and said he has learned a lot and has a lot more to learn and looks forward to the next 2 years.
- D. Discussion and Action concerning appointment of elected official to serve on the DETCOG Board of Directors.** Mayor Billy Slaughter stated Councilman Billy Goodin works at the hospital and his wife is sick and does not have the time to continue to serve on the board. Mayor Slaughter stated he talked to Councilman Clegg DeWalt and he said he enjoyed serving on the board and would like to do it again. Mayor Pro-Tem Wayne Huffman made the motion to appoint Councilman Clegg DeWalt to serve on the DETCOG Board of Directors. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- E. Discussion and Action with Dianne Sollock concerning the 2015-2016 Fiscal Year Audit.** Mrs. Sollock stated in the independent auditor's report it states the financial statements in this audit present fairly, the financial position of the city as of September 30, 2016 is an unmodified opinion which is the best opinion you can get. On the balance sheet for the governmental funds, it shows the general fund which is the fund that accounts for the operations of the city has a fund balance of \$978,709 as of September 30, 2016, which is a decrease of about \$86,500 from the prior year. The statement of revenues, expenditures and changes in fund balance for the governmental funds which shows the total revenue for the general fund is \$1,768,905 and total expenditures \$1,802,694 so the deficit is \$33,789. With the transfers in, time warrant proceeds, sale of assets and transfer outs and that makes the deficit \$86,511 reducing the fund balance for the year. The enterprise funds account for the operations of the water, sewer and garbage which are the services the city provides, total net position for the water & sewer fund at September 30, 2016 was \$1,939,435 which the unrestricted part of it is a negative \$1,303,386. The statement of revenues, expenses and changes for the enterprise funds it shows the operating deficit for the water and sewer fund is \$440,232. Mrs. Sollock stated any issues they came across they talked to the staff, they did not have any compliance issues or any findings this year. Mayor Pro-Tem Wayne Huffman made the motion to accept the audit. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- F. Discussion and Action with Debra Grooms to address a problem she had with the Police Department.** Mrs. Grooms stated there was an accident that occurred on March 22, 2016 at 116 Hamilton Street that caused quite a bit of damage to her property and to a fire hydrant belonging to the City of Trinity. Officer Palmer responded to the call but is no longer with the department so the case was assigned to Officer Napier. Mrs. Grooms came to the Police Department to get a copy of the police report and to talk to Police Chief Steven Jones, she is upset because Chief Jones did not come talk to her and she overheard Lauren Boulware tell the dispatcher that Mrs. Grooms would have to wait on the report because she had to watch Officer Palmer's body camera so the report could be done. She stated on April 14, 2017 the report was put in her door at her residence and thinks that is inappropriate. Mrs. Grooms is upset because she has not heard from an Officer since the incident occurred and feels that someone should have talked to her by now and has had a lack of response to her situation. Mayor Slaughter said the fire hydrant has been ordered but does not know when it will be in but it will be installed as soon as it is delivered. Police Chief Steven Jones stated a lady hit her fence and left the scene of the accident, Officer Palmer went the next night to gather up the information to work up the case. Chief Jones stated he called to ask Lauren if he needed to come talk to Mrs. Grooms and Lauren stated no she had it handled and just wanted the offense report which she has 10 days to produce it and that is why he did not come in to talk to her because he thought it was handled. After Lauren finished the report she tried calling Mrs. Grooms twice but got no answer or call back so after the 10 days was up she had an Officer take her to Mrs. Grooms's house so she could get the report to her. Chief Jones said they have handled

what Mrs. Grooms was requesting which was the report and the other situation is they have a warrant for the girl's arrest for leaving the scene of an accident which Officer Napier worked. Chief Jones said from this point Mrs. Grooms needs to contact her insurance company on the damage because the Police Department does not get involved in that.

- G. Discussion and Action regarding a local agreement between the City of Trinity and Trinity County providing assignment of 911 physical addresses.** Commissioner Rich Chamberlin stated the county has been doing the 911 addressing for the city for some time. He stated they had a meeting with DETCOG and Van Bush suggested to make improvements and to do work for the city, the county needs to have an interlocal agreement provided by state statute that says they are going to do that so it will be on record. There are no costs for this services, but would like a written agreement. Mayor Pro-Tem Wayne Huffman asked if they were going to do the whole city or just fix the ones when individuals call to inquire about their addresses? Mr. Chamberlin does not believe that they will change all the addresses unless a person calls needing an address because it would be too big to tackle. Mr. Huffman appreciates the county doing this but has concerns with one person having a correct address on a street but all the other residents on the street will have the wrong address. Mr. Chamberlin said he would get some input from DETCOG and he will report back to the Mayor to see where they stand.
- H. Discussion and Action to approve the Economic Development Board's purchase of a zero turn mower and netting for the baseball field.** Vice President Neal Smith stated the Economic Board met Tuesday, May 9, 2016 and discussed a couple of projects such as buying a zero turn for the Community Center and ballparks. They received about 5 quotes and decided to go with Outdoor Equipment in Conroe for a Fasttrack Hustler 54 inch commercial zero turn for \$6,665.60. The other project they discussed was netting for the ball field, Chief Jones has requested new netting to be put in for foul balls so people do not get hurt. He suggested they buy the netting in sections of 10x30 & tie it to cables so it can be stored white baseball in not in session and the price for that is \$6,045.00. Councilman Phillip Morrison made the motion to approve the Economic Development Board's purchase of a zero turn mower and netting. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- I. Discussion and Action with Ken Newton to pass Ordinance #17-0001 concerning hoarding.** Mr. Newton stated he did what was suggested and shortened the ordinance. Councilman Clegg DeWalt stated he feels that someone hoarding inside their home is not their business but when it occurs on the premises surrounding another residence for all to see in the city then it is the city's concern. Mr. DeWalt wanted to research the ordinances the city already has on the books to see if we needed another ordinance to take care of such problems and if there are ordinances in effect we need to use them to enforce and address these problems instead of adopting more ordinances. Mr. DeWalt found Ordinance #01-0007 which references dilapidated and substandard structures and premises which is the area around the residence. The building standards commission shall be composed of a Mayor and 5 City Council members, which can appoint an ex officio to inspect all buildings or structures reported to be or believed to be substandard and present a report of such to the building standards commission. He also found one that addresses that no owner of property shall allow the accumulation of filth, rubbish or other objectionable unsightly or unsanitary matter to accumulate. Mr. DeWalt states it clearly shows there are sufficient ordinances to addresses the problem on N. Elm Street and another ordinance is not needed at this time. Mayor Slaughter stated this ordinance failed due to a lack of a motion.
- J. Discussion and Action concerning clean-up with Kenneth Newton.** Mr. Newton went over this monthly report.

**7. Adjourn.** 8:22 pm

**Executive Session:**

**A. Discussion concerning personnel and contracts under Gov. Code 551.074.**

**A. Reconvene in open session:**

**a. Action necessary as a result of Executive Session.**

**B. Adjourn. 8:45pm**

---

**Billy Joe Slaughter, Mayor**

---

**Jo Bitner, City Administrator**

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on June 8, 2017 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Billy Joe Slaughter

**Mayor Pro-Tem:** Wayne Huffman

**Councilman Present:** Clegg DeWalt, Billy Goodin Chris Dennis and Phillip Morrison

**City Administrator:** Jo Bitner

**Councilman Absent:**

1. **Call meeting to order.** -- Mayor Billy Joe Slaughter called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting May 11, 2017.** Councilman Clegg DeWalt made the motion to approve the minutes. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** -- Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Chris Dennis 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report** -- Our total funds as of June 8, 2017 is \$329,242.52. Our checking account balance is \$95,498.48. Accounts payable are \$96,039.08. Account receivables are \$101,298.22. The Municipal Court collected \$5,073.10 for the month of May 2017 with the OMNI Program collecting \$1,279.00 of that total. The sales tax collected for June 2017 is \$51,741.51. The Fire Department donations for the month of May 2017 were \$213.00. The water collections for the month of May 2017 were \$97,495.26. Total deposits for the month of May 2017 were \$289,136.11.

**5. Old Business**

- A. **Discussion and Action on any grant related business.** City Administrator Jo Bitner stated Mike Smith with the nursing home came by last week and said they would start painting the inside, putting the floors down, and landscaping the week of June 5, 2017. By the end of June they should be through and July the state will come out and do their inspection and August 1, 2017 they should be ready to take applications to let people reside there.

**6. New Business**

- A. **Discussion and Action regarding a local agreement between the City of Trinity and Trinity County providing assignment of 911 physical addresses.** Councilman Clegg DeWalt asked if the old 911 addresses would be grandfathered and Mr. Chamberlin stated DETCOG does not recommend that. Mayor Slaughter stated he is glad to see the county stepping forward to correct our 911 addresses and at no charge and would like the council to approve the local agreement. Councilman Phillip Morrison made the motion to approve the local agreement. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- B. **Discussion and Action to amend Ordinance #16-0003 and replace with Ordinance #17-0001 to add a time frame on when pawnshops need to report items pawned.** Police Chief Steven Jones stated the pawnshop here in town has not been reporting properly at all and there was not a time frame indicated in the original Ordinance. Chief Jones stated seven days should give the

pawnshop plenty of time to report all items pawned. Mayor Pro-Tem Wayne Huffman made the motion to approve the Ordinance. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.

**C. Discussion over Ordinance #0007.** Councilman Clegg DeWalt stated this Ordinance has been on the books for 16 years and feels this Ordinance would take care of the problem on N. Elm Street and states the building commission committee consists of the Mayor, the 5 city council members and an ex officio which would be Ken Newton. Councilman DeWalt just wants to make sure everyone is in agreement and will participate in this committee. Everyone agreed to participate.

**D. Discussion and Action concerning clean-up with Kenneth Newton.** Mr. Newton stated he has one issue he is dealing with is at the end of Madison Street at Mr. Stratton's place, they started tearing the structure down few months ago and now no one is on the job but they never got a demolition permit.

**7. Adjourn.** 7:29 pm

---

**Billy Joe Slaughter, Mayor**

---

**Jo Bitner, City Administrator**

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on July 13, 2017 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Billy Joe Slaughter

**Mayor Pro-Tem:** Wayne Huffman

**Councilman Present:** Clegg DeWalt, Billy Goodin Chris Dennis and Phillip Morrison

**City Administrator:** Jo Bitner

**Councilman Absent:**

1. **Call meeting to order.** -- Mayor Billy Joe Slaughter called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting June 8, 2017.** Councilman Billy Goodin made the motion to approve the minutes. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** -- Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report** -- Our total funds as of July 13, 2017 is \$291,009.09. Our checking account balance is \$153,412.65. Accounts payable are \$93,642.34. Account receivables are \$101,298.22. The Municipal Court collected \$8,984.30 for the month of June 2017 with the OMNI Program collecting \$2,258.00 of that total. The sales tax collected for July 2017 is \$52,830.77. The Fire Department donations for the month of June 2017 were \$207.00. The water collections for the month of June 2017 were \$96,819.70. Total deposits for the month of June 2017 were \$191,539.53.
5. **Old Business**
  - A. **Discussion and Action on any grant related business.** City Administrator Jo Bitner stated the contractors for Valero will be pouring more concrete on July 14, 2017 and will be turning the keys over on August 6, 2017.
6. **New Business**
  - A. **Discussion and Action with Trace Wireless regarding putting an antenna on top of the water tower on Highway 94.** Aaron Terry with Trace Wireless stated he is interested in putting an antenna on top of 2 of our water towers, the one on W. Pine Valley and the one on Highway 94 by the high school. If the city approves their request to put an antenna on the tower on W. Pine Valley it would reach to the Barnes Switch area and about 6 or 7 miles down Highway 230. The one on Highway 94 will reach the Glendale area. Mr. Terry said he would secure the antennas on the handrails of the towers so there would not be any drilling of any kind that would alter the towers. Mayor Billy Slaughter suggested charging \$110.00 a month per antenna on each tower to cover for electricity costs and leasing the space. Mr. Terry does not know for sure if Trace Wireless will use both towers as of now but will for sure be using the one on W. Pine Valley. Councilman Phillip Morrison made the motion to approve Trace Wireless putting an antenna on the towers located on W. Pine Valley and Highway 94 at the rate of \$110.00 a month per antenna. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.

**B. Discussion over Ordinance to pass Ordinance #17-0002 concerning increasing garbage rates..**  
Mayor Billy Slaughter stated Santek Environmental which is the landfill the City of Trinity uses has went up on the rates the last few years and the city has not increased their rates since 2011. This Ordinance proposes to raise the residential pick up from \$12.95 a month to \$14.95 a month and raise the commercial hand pick up from \$23.74 to \$25.74 a month which will result in a \$2.00 a month increase. The dumpster rates will increase \$1.00 per pick-up the businesses have in a week's time. If the Ordinance is approved the rates will take effect August 1, 2017. Councilman Clegg DeWalt made the motion to pass the Ordinance. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.

**C. Discussion and Action concerning clean-up with Kenneth Newton.** Mr. Newton went over his monthly report.

**7. Adjourn from Regular Meeting. 7:37 pm**

**Executive Session:**

**A. Discussion concerning personnel and contracts under Gov. Code 551.074.**

**B. Reconvene in open session at 7:54 p.m.:**

**a. Action necessary as a result of Executive Session.**  
Discussed city finances.

**C. Adjourn. 7:55 p.m.**

---

**Billy Joe Slaughter, Mayor**

---

**Jo Bitner, City Administrator**



**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on August 10, 2017 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Billy Joe Slaughter

**Mayor Pro-Tem:** Wayne Huffman

**Councilman Present:** Clegg DeWalt, Billy Goodin Chris Dennis and Phillip Morrison

**City Administrator:** Jo Bitner

**Councilman Absent:**

1. **Call meeting to order.** -- Mayor Billy Joe Slaughter called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting July 13, 2017.** Councilman Clegg DeWalt made the motion to approve the minutes. Mayor Pro-Tem Wayne Huffman 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** -- Mayor Pro-Tem Wayne Huffman made the motion to approve the bills for payment. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report** -- Our total funds as of August 10, 2017 is \$229,866.00. Our checking account balance is \$88,601.00. Accounts payable are \$76,447.39. Account receivables are \$104,908.20. The Municipal Court collected \$7,833.00 for the month of July 2017 with the OMNI Program collecting \$2,011.00 of that total. The sales tax collected for August 2017 is \$88,142.84. The Fire Department donations for the month of July 2017 were \$207.00. The water collections for the month of July 2017 were \$97,612.53. Total deposits for the month of July 2017 were \$277,563.54.
5. **Old Business**
  - A. **Discussion and Action on any grant related business.** City Administrator Jo Bitner stated the nursing home has been working on landscaping. Valero will be opening on September 8, 2017 and the Trinity Café is projected to open on September 15, 2017.
6. **New Business**
  - A. **Discussion and Action with Gary Gallant regarding tax rate and schedule two public hearings.** Mr. Gallant stated last year's tax rate was .6571 and the 2017 effective tax rate is .6596 which should generate approximately \$13,400.00. With an effective tax rate of .6596, the M&O rate would be .4381 and the I&S rate would be .2215. Mr. Gallant stated if the council goes with the effective tax rate there will not need to be two public hearings scheduled. Mayor Slaughter recommended going with the effective tax rate. Mayor Pro-Tem Wayne Huffman made the motion to go with the effective tax rate. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
  - B. **Discussion and Action to approve the 2017 Tax Roll, appraised, assessed, and taxable value as certified to them.** Mayor Pro-Tem Wayne Huffman made the motion to approve the 2017 Tax Roll. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.

**C. Discussion and Action with Victor Howenstine concerning erosion prevention to private property on Eleventh Street.** Mr. Howenstine stated when it rains water from the pasture is going on both sides of his house and through the middle as well. He would like to put up a retention wall with tires and dirt from the city and would like the city's permission to do this. Mayor Pro-Tem Wayne Huffman suggested to have Public Works Director Shannon Rowe to go look at the drainage issue first to see if there is something the city can do to correct the problem.

**D. Discussion and Action to allow Phillip Morrison to lease the easement behind the Family Dollar Store.** Councilman Morrison proposed to lease the easement for \$1.00 for 99 years. Mayor Slaughter stated he would rather see the city sell the property to Mr. Morrison so that it would be put on the tax roll because he does not think it is right for it to be leased and not get any revenue from it. Mr. Morrison suggested buying the easement for \$500.00 and Mayor Pro-Tem Wayne Huffman suggested that Mr. Morrison get the deed drawn up as well. Mr. Morrison agreed to have the deed drawn up. Mayor Pro-Tem Wayne Huffman made the motion to sell the easement to Mr. Morrison for \$500.00 and have him get the deed drawn up. Councilman Chris Dennis made the motion. Councilman Billy Goodin and Councilmen Clegg DeWalt voted yea. Councilman Phillip Morrison abstained. Motion carried.

**E. Discussion and Action to approve the Economic Development Board's recommendation to relocate and repair the Chamber of Commerce for \$10,000.00.** Mayor Pro-Tem Wayne Huffman stated they got the building moved with the help of Commissioner Neal Smith for \$4,500.00 which leaves \$5,500.00 to do the repairs. Mr. Smith stated it will need a new roof and the city is going to help out with the plumbing. He also stated there are some issues with the walls and they will have to build a porch on it. They met with an engineer from Entergy on the electrical work & the option he suggested was to run a line 200 feet from the box behind McDonald's which is a 3 phase, they will put a riser on it & then covert from a 3 phase to a 2 phase. Councilman Clegg DeWalt made the motion to approve the Economic Board's recommendation to do the repairs and relocate the building for \$10,000.00. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.

**F. Discussion and Action with Ken Newton to increase the plumbing and electrical permit fees and inspection fees.** Mr. Newton stated he has compared prices for other cities on their fees and the City of Trinity's is by far the cheapest in the area. Currently the permit fee for plumbing is \$10.00 and \$15.00 for the inspection and the permit fee for electrical is \$3.50 and the inspection is \$25.00. The surrounding cities average close to \$60.00 to \$100.00 just for the permits alone, Mr. Newton's suggestion on the prices is to double the cost of the plumbing permit & inspection fees which would make the permit \$20.00 and the inspection \$30.00 and \$35.00 for the electrical permit and \$40.00 for the inspection. Mayor Pro-Tem Wayne Huffman stated this is an issue that needs to be visited because the fees have not been changed in years but would like more time to study the fees so he made the motion to table the item. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.

**G. Discussion and Action concerning clean-up with Kenneth Newton.** Mr. Newton went over his monthly report.

7. Adjourn. 7:33 pm

---

Billy Joe Slaughter, Mayor

---

Jo Bitner, City Administrator

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on September 14, 2017 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Billy Joe Slaughter

**Mayor Pro-Tem:** Wayne Huffman

**Councilman Present:** Clegg DeWalt, Billy Goodin, Chris Dennis and Phillip Morrison

**City Administrator:** Jo Bitner

**Councilman Absent:**

1. **Call meeting to order.** -- Mayor Billy Joe Slaughter called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting August 10, 2017.** Councilman Billy Goodin made the motion to approve the minutes. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** -- Mayor Pro-Tem Wayne Huffman made the motion to approve the bills for payment. Councilman Chris Dennis 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report** -- Our total funds as of September 14, 2017 is \$325,039.52. Our checking account balance is \$180,474.99. Accounts payable are \$76,465.37. Account receivables are \$103,842.83. The Municipal Court collected \$6,620.20 for the month of August 2017 with the OMNI Program collecting \$2,301.00 of that total. The sales tax collected for September 2017 is \$57,007.51. The Fire Department donations for the month of August 2017 were \$201.00. The water collections for the month of August 2017 were \$99,014.40. Total deposits for the month of August 2017 were \$296,230.79.
5. **Old Business**
  - A. **Discussion and Action on any grant related business.** City Administrator Jo Bitner stated Fire Marshal Billy Slaughter will do a fire inspection on the new nursing home on Monday, September 18, 2017 then 30 days after the state will do what they need to do. Trinity Café is scheduled to open Tuesday, September 19, 2017 and Valero is scheduled to open Thursday, September 21, 2017.
6. **New Business**
  - A. **Discussion and Action to charge \$5.00 per heavy haul item with a limit of 2 items per household beginning October 1, 2017.** Mayor Slaughter stated the budget needed to be looked at more and would like to table this item and 3 other items related to the budget. Mayor Pro-Tem Wayne Huffman made the motion to table the item. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
  - B. **Discussion and Action to increase plumbing and electrical permit fees and inspection fees.** Mayor Pro-Tem Wayne Huffman made the motion to table the item. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
  - C. **Discussion and Action regarding Trinity River Authority increasing their annual rate.** Mayor Slaughter stated the price is increasing by \$75,106.00. Councilman Phillip Morrison asked if the city had any other options and Mayor Slaughter stated a contract was signed with TRA in the

eighties and would not be up until December 2020.

- D. Discussion and Action concerning water, sewer and garbage rates for the City of Trinity.** Mayor Pro-Tem Wayne Huffman made the motion to table the item. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- E. Discussion and Action to change the time of the Council Meetings from 7:00 p.m. to 6:00 p.m.** Mayor Pro-Tem Wayne Huffman made the motion to leave the meetings at 7:00 p.m. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- F. Discussion and Action regarding the Trinity Historical Society requesting a donation for historical markers.** Mayor Slaughter stated the Historical Society is asking for \$4,000.00 for 2 markers. Mr. Slaughter said there is only \$665.00 in the Hotel/Motel account and the city would not be able to make a donation at this time. Mayor Pro-Tem Wayne Huffman stated the Economic Board may be able to give the donation but would have to hold a meeting to discuss it and if they agree to make the donation then it would need to be approved by the City Council.
- G. Discussion and Action to pass Ordinance #17-0003 fixing and levying Municipal Ad Valorem Taxes for the City of Trinity, Texas for the year 2017-2018 and directing the assessment and collection thereof.** Mayor Pro-Tem Wayne Huffman made the motion to pass the Ordinance. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- H. Discussion and Action to pass Resolution 17-0004 on adopting the 2017 Tax Roll.** Councilman Phillip Morrison made the motion to pass the Resolution. Mayor Pro-Tem Wayne Huffman 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- I. Discussion and Action to pass Resolution #17-0005 on adopting the City Budget for fiscal year October 1, 2017 through September 30, 2018.** Mayor Pro-Tem Wayne Huffman made the motion to table the item. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- J. Discussion and Action to pass Resolution #17-0006 establishing interest and sinking funds for all debts owed by the city for the fiscal year October 1, 2017 through September 30, 2017.** Mayor Pro-Tem Wayne Huffman made the motion to pass the Resolution. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- K. Discussion and Action to pass Resolution #17-0007 establishing deposit requirements to retire debts for fiscal year October 1, 2017 through September 30, 2018.** Councilman Billy Goodin made the motion to approve the Resolution. Mayor Pro-Tem Wayne Huffman 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- L. Discussion and Action to approve the Holiday Calendar Schedule for fiscal year October 1, 2017 through September 30, 2018.** Mayor Pro-Tem Wayne Huffman made the motion to approve the Holiday schedule. Councilman Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- M. Discussion and Action concerning clean-up with Kenneth Newton.** There were no questions or discussion.

7. Adjourn. 7:18 pm

---

**Billy Joe Slaughter, Mayor**

**Wayne Huffman, Mayor Pro-Tem**

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Special Meeting of the City Council of the City of Trinity was held on September 28, 2017 at 6:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Billy Joe Slaughter

**Mayor Pro-Tem:** Wayne Huffman

**Councilman Present:** Chris Dennis, Billy Goodin, Clegg DeWalt and Phillip Morrison

**City Administrator:**

**Councilman Absent:**

1. **Call meeting to order.** -- Mayor Billy Joe Slaughter called the meeting to order at 6:03 p.m. and verified that a Quorum was present for the meeting.
2. **Discussion and Action to pass Resolution #17-0005 on adopting the City Budget for fiscal year October 1, 2017 through September 30, 2018.** Councilman Clegg DeWalt made the motion to approve the Resolution. Mayor Pro-Tem Wayne Huffman 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Discussion and Action concerning water, sewer and trash rates for the City of Trinity.** Mayor Billy Slaughter recommended to table the next three items until they can gather more information. Mayor Pro-Tem Wayne Huffman made the motion to table this item. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **Discussion and Action to increase plumbing and electrical fees and inspection fees.** Mayor Pro-Tem Wayne Huffman made the motion to table this item. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
5. **Discussion and Action to charge \$5.00 per heavy haul item with a limit of 2 items per household beginning October 1, 2017.** Mayor Pro-Tem Wayne Huffman made the motion to table this item. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
6. **Adjourn.** The meeting was adjourned at 6:06 PM.

---

**Billy Joe Slaughter, Mayor**

---

**Wayne Huffman, Mayor Pro-Tem**