

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on October 10, 2019 at 7:03 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Clegg DeWalt, Chris Dennis, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting September 12, 2019.** Councilman Phillip Morrison made the motion to approve the minutes. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report --** Our total funds at the end of September 2019 were \$509,167. Our checking account balance at the end of September 2019 was \$257,117. Accounts payable are \$89,959. Account receivables are \$148,736. The Municipal Court collected \$4,605 for the month of September 2019 with the OMNI Program collecting \$1,850 of that total. The sales tax collected for October 2019 is \$53,793. The Fire Department donations for the month of September 2019 were \$192. The water collections for the month of September 2019 were \$130,078. Total deposits for the month of September 2019 were \$282,762.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.** Chief Jones stated the City of Trinity has a chance of getting a 2020 Planning Grant through GrantWorks. The state will fund nine studies of the City of Trinity’s choice such as Street Conditions Study, Water System Study, Wastewater System Study, Storm Drainage System Study, etc. There would be a 15% match that would not be due until after the plan is completed. Each city that participates in this program receives professionally researched and produced planning reports uniquely tailored to local conditions and needs. Each study is accompanied by full color mapping both in paper and digital formats.
6. **New Business.**
 - A. **Discussion and Action concerning rates for bulk water customers.** Chief Jones stated Lake Livingston Water Supply Corporation is our bulk water customer and uses the City of Trinity for primary backup during emergency situations. They have 2 surface water plants but if the plant goes down they have to rely on water from the City of Trinity which is TRA water. Mayor Wayne Huffman stated our old agreement with Lake Livingston Water Supply Corporation had them paying the cost charged by TRA to the City of Trinity plus 10%. Councilman Clegg DeWalt made the motion to charge 10% more than what the City of Trinity pays for TRA water per gallon. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.

Sammie Davis located at 250 N. Maple complained of having brown water and Chief Jones stated it was

more than likely from the leak on our Ground Storage tank that caused it. Kimberly McCall located at 106 S. Elm Street stated she still has brown water also.

7. Adjourn. 7:35 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Special Meeting of the City Council of the City of Trinity was held on October 24, 2019 at 6:30 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

Call meeting to order. -- Mayor Wayne Huffman called the meeting to order at 6:36 p.m. and verified that a Quorum was present for the meeting.

- 1. Discussion and Action to approve the Trinity Economic Board's recommendations regarding Tractor Supply.** Economic Board President Neal Smith stated Duane Bingham bought the property from David Roberts and signed a 35 year lease with Tractor Supply. Mr. Bingham wants the fence row cleared and some trees removed on the property coming off of Hwy 19 that is behind Pioneer Bank and the motel to the end of Tatom Street. There will be a 90 foot driveway starting at Hwy 19 and then the Tractor Supply will sit there. The board received 2 bids for the clearing of the fence row, Weldon Pee's bid was \$9,800.00 and James Gates bid was \$9,400.00, the board decided to go with the lowest bid. The board also agreed to pay for all costs to lay all the water and sewer lines the City of Trinity will have to do which will include materials and labor, the proposal of all the fees related is approximately \$32,625 but they agreed to give \$35,000 for any unforeseen expenditures. Mayor Pro-Tem Billy Goodin made the motion to accept Economic Board's recommendations of awarding the bid to James Gates for the cleaning of the fence row and accepted the board's offer to pay up to \$35,000 in expenses for the water and sewer lines. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion Carried.
- 2. Discussion and Action to pass Ordinance #19-0003 to prohibit oil and gas activities within 1,000 feet of residences, commercial structures and school buildings.** Mayor Huffman stated that Tractor Supply required this Ordinance to be in place for their regulations. Councilman Clegg DeWalt made the motion to pass the Ordinance. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
- 3. Discussion and Action to accept the water and sewer line easements form Duane Bingham for the Tractor Supply property.** The water and sewer lines will have a 10 foot easement, five feet on either side of the centerline of the water line and sewer line. Councilman Bubba Smith made the motion to accept the easements from Duane Bingham. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.
- 4. Adjourn.** The meeting was adjourned at 6:52 PM.

Wayne Huffman, Mayor

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Regular Meeting of the City Council of the City of Trinity was held on November 14, 2019 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent: Clegg DeWalt

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting October 10, 2019 and Special Meeting October 24, 2019.** Councilman Phillip Morrison made the motion to approve the minutes. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Chris Dennis made the motion to approve the bills for payment. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report --** Our total funds at the end of October 2019 were \$458,630. Our checking account balance at the end of October 2019 was \$229,218. Accounts payable are \$94,960. Account receivables are \$134,535. The Municipal Court collected \$5,995 for the month of October 2019 with the OMNI Program collecting \$3,359 of that total. The sales tax collected for November 2019 is \$93,004. The Fire Department donations for the month of October 2019 were \$183. The water collections for the month of October 2019 were \$142,862. Total deposits for the month of October 2019 were \$232,859.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.**
6. **New Business.**
 - A. **Discussion and Action to vote for the Appraisal District Board of Directors.** Mayor Wayne Huffman stated the City of Trinity has a total of 215 votes to cast and would like to recommend splitting the votes for all 5 candidates. Each candidate would get 43 votes, James Due, Ivy Evans, Monty Huffman, Doug Page and Rudy Wilkison. Councilman Phillip Morrison made the motion to go with Mayor Huffman’s recommendation and split the votes among the 5 candidates. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.
 - B. **Discussion and Action to pass Ordinance #19-0004 regarding backflow preventers.** Chief Jones stated this Ordinance will allow the City of Trinity to enforce the businesses/residences to get their backflow preventer inspections annually and if they fail to do so the city will cut the water off until the inspection has been done. This will also keep the City of Trinity from being fined by TCEQ and each backflow preventer business and/or resident will sign a service agreement acknowledging these terms. Councilman Bubba Smith made the motion to pass the Ordinance. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.
 - C. **Discussion and Action with Julia McMichael regarding a donation for the 2019 Christmas at**

the Crossroads. Mrs. McMichael stated the annual Christmas event will be Saturday, December 7, 2019 from 10am to 8pm located at the Old Red School House. It will consist of the tree lighting, shopping, entertainment, parade and pictures with Santa Claus. She stated the fees that go into this event include a light tower, trophies for the parade, port-o-cans, DJ, candy canes, Christmas lights, advertising and stamps. Councilman Smith made the motion to donate \$1,004.86 to the Christmas event. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.

7. Adjourn. 7:15 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Regular Meeting of the City Council of the City of Trinity was held on December 12, 2019 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent: Clegg DeWalt

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting November 14, 2019.** Councilman Bubba Smith made the motion to approve the minutes. Councilman Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Billy Goodin made the motion to approve the bills for payment. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report** -- Our total funds at the end of November 2019 were \$460,386. Our checking account balance at the end of November 2019 was \$224,743. Accounts payable are \$91,820. Account receivables are \$127,607. The Municipal Court collected \$4,727 for the month of November 2019 with the OMNI Program collecting \$1,678 of that total. The sales tax collected for December 2019 is \$59,876. The Fire Department donations for the month of November 2019 were \$182. The water collections for the month of November 2019 were \$134,535. Total deposits for the month of November 2019 were \$271,849.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.** Mayor Wayne Huffman stated he would like to apply for the 2020 Planning Grant that will fund nine studies with a 15% match for approximately \$4,680.00. Mayor Huffman said this would help the City of Trinity get other grants in the future if these study maps were done.
6. **New Business.**
7. **Adjourn.** 7:11 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Regular Meeting of the City Council of the City of Trinity was held on January 9, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting December 12, 2019.** Councilman Billy Goodin made the motion to approve the minutes. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Clegg Dewalt 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report --** Our total funds at the end of December 2019 were \$422,598. Our checking account balance at the end of December 2019 was \$238,155. Accounts payable are \$102,061. Account receivables are \$134,137. The Municipal Court collected \$3,826 for the month of December 2019 with the OMNI Program collecting \$1,056 of that total. The sales tax collected for January 2020 is \$52,604. The Fire Department donations for the month of December 2019 were \$204. The water collections for the month of December 2019 were \$127,607. Total deposits for the month of December 2019 were \$345,980.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.**
6. **New Business.**

Citizens Forum.
Mrs. Shotwell stated she lives at 201 Church Street and there has been a number of people speeding on the street. She would like a reduced speed be enforced or a 4 way stop at the intersection of Church Street and Elm Street. Police Chief Steven Jones stated he would get his officers to do a study on the speed in that area to see if there is a need for a reduced speed or 4 way stop.
7. **Adjourn.** 7:11 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Regular Meeting of the City Council of the City of Trinity was held on February 13, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting January 9, 2020.** Councilman Phillip Morrison made the motion to approve the minutes. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Phillip Morrison made the motion to approve the bills for payment. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report --** Our total funds at the end of January 2020 were \$651,478. Our checking account balance at the end of January 2020 was \$380,250. Accounts payable are \$103,610. Account receivables are \$135,402. The Municipal Court collected \$5,219 for the month of January 2020 with the OMNI Program collecting \$2,102 of that total. The sales tax collected for February 2020 is \$102,483. The Fire Department donations for the month of January 2020 were \$1,328. The water collections for the month of January 2020 were \$134,031. Total deposits for the month of January 2020 were \$417,118.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.**
6. **New Business.**
 - A. **Discussion and Action to nominate a Board of Director for the Trinity County Appraisal District.** Mayor Wayne Huffman stated Trinity Independent School District nominated Kevin Searcy. Mayor Huffman spoke with Chief Appraiser Gary Gallant and Mr. Gallant said if the City of Trinity and School nominate the same person there is more of a chance for that person to be nominated by the Board. Councilman Phillip Morrison made the motion to nominate Kevin Searcy. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
 - B. **Discussion and Action regarding what date the Fourth of July Fireworks will take place.** Councilman Bubba Smith stated he would like to save the citizens money and save \$11,000.00 to have it on Friday, July 3, 2020 for \$9,000.00 instead of Saturday, July 4, 2020 for \$20,000.00. Councilman Bubba Smith made the motion to have the fireworks on Friday, July 3, 2020. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
 - C. **Discussion and Action to Order Election for the City of Trinity general Election to be held on May 2, 2020.** Mayor Huffman stated this is the Election for Mayor, Council Positions 1, 2 and 3.

Councilman Bubba Smith made the motion to order election. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

- D. Discussion and Action to pass Ordinance #20-0001 concerning a Backflow Prevention Monitoring Program.** Police Chief Steven Jones stated this Ordinance will allow one person to be over the Backflow inspections which will be Russell Crawley since he is already contracted by the City of Trinity. This will allow the City to be able to keep up to date records of all backflow inspections since only one inspector will be doing them all. The customer who is required to have a backflow inspection will pay Mr. Crawley directly; if the customer fails to have the inspection done the city will cut the water off until they comply with the inspection requirements. Mayor Huffman stated if these backflow inspections are not done then the City of Trinity gets penalized by TCEQ and with only one person doing the inspections it will allow us to know exactly who is up to date. Councilman Clegg DeWalt read the Ordinance aloud. Councilman Bubba Smith made the motion to approve the Ordinance. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
- E. Discussion and Action to pass Resolution #20-0001 to adopt the FEMA Hazard Mitigation Plan.** Chief Jones stated this is something that has been in the works for a few years and it is a plan that identifies potential problem areas if the city ever has a natural disaster. The city went in with the City of Groveton and Trinity County and paid \$8,000.00 a piece which ensures the City of Trinity will get help through FEMA if there is a natural disaster.
- F. Discussion and Action to pass Resolution #20-0002 to approve the Affordable Rental Housing Application through TDHCA for Trinity Manor's Rehabilitation.** Chief Jones stated Rural Housing Developers, LLC is submitting a request for state funding to rehabilitate Trinity Manor Apartments with \$50k/unit in renovation work and the property will be renamed Trinity Estates. Trinity Manor was originally constructed in 1992 utilizing USDA Rural Housing funds and consists of 36 apartment homes for independent seniors with modest incomes. The extensive scope of rehab will include the following improvement: full interior unit updates, including appliances, cabinets, flooring and paint; garbage disposals and energy efficient fixtures; sidewalk and parking lot repair; replace roofs and windows; community building updates, including laundry room and new community pavilion. Councilman Clegg DeWalt made the motion to approve the Resolution. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
- G. Discussion and Action to waive \$250.00 of permit fees for the Trinity Manor Rehabilitation Project.** Chief Jones stated this helps Trinity Manor get points for their funding application if the City of Trinity can waive \$250.00 of the permit fees. Councilman Bubba Smith made the motion to approve \$250 of the permit fees. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.

Marshall Mitchell stated he would like the road opened off of W. Pine Valley but it is land locked by Albert Gibson. Chief Jones stated this is in the county and he would need to go before Commissioners Court.

Amanda Stansberry stated she has had brown water on Post Oak Circle in Trinity Cove, Chief Jones said they would check in to it.

7. Adjourn. 7:46 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Regular Meeting of the City Council of the City of Trinity was held on March 12, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:01 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting February 13, 2020.** Mayor Pro-Tem Billy Goodin made the motion to approve the minutes. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report --** Our total funds at the end of February 2020 were \$783,306. Our checking account balance at the end of February 2020 was \$500,564. Accounts payable are \$99,393. Account receivables are \$122,086. The Municipal Court collected \$5,986 for the month of February 2020 with the OMNI Program collecting \$1,979 of that total. The sales tax collected for March 2020 is \$51,943. The Fire Department donations for the month of February 2020 were \$304. The water collections for the month of February 2020 were \$127,703. Total deposits for the month of February 2020 were \$353,785.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.** Chief Jones stated the 2020 Planning Grant for the study maps and the procurement will start soon since the due date is July 15, 2020.
6. **New Business.**
 - A. **Discussion and Action authorizing a voting clerk for early voting for the May 2, 2020 General Election.** Mayor Wayne Huffman stated he would like to recommend Joyce Baker since she has been doing it the past few years. Councilman Clegg DeWalt made the motion to approve the Mayor’s recommendation. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.

A few citizens from Trinity Cove asked about the water situation in Trinity Cove.
7. **Adjourn from Regular Meeting.** 7:55 p.m.
8. **Executive Session.** 8:00 p.m.
 - A. **Discussion concerning personnel and contracts under Gov. Code 551.074.**
9. **Reconvene in open session:** 8:15 p.m.

A. Action necessary as a result of Executive Session. No Action taken.

A. Adjourn. 8:15 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Regular Meeting of the City Council of the City of Trinity was held on April 9, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Clegg DeWalt and Phillip Morrison

City Administrator:

Councilman Absent: Chris Dennis & Bubba Smith

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting March 12, 2020.** Councilman Phillip Morrison made the motion to approve the minutes. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Mayor Pro-Tem Billy Goodin made the motion to approve the bills for payment. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report --** Our total funds at the end of March 2020 were \$733,607. Our checking account balance at the end of March 2020 was \$454,494. Accounts payable are \$103,779. Account receivables are \$127,941. The Municipal Court collected \$6,400 for the month of March 2020 with the OMNI Program collecting \$2,676 of that total. The sales tax collected for April 2020 is \$47,426. The Fire Department donations for the month of March 2020 were \$240. The water collections for the month of March 2020 were \$113,738. Total deposits for the month of March 2020 were \$213,211.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.**
6. **New Business.**
 - A. **Discussion and Action to postpone the May 2, 2020 general election.** Mayor Wayne Huffman stated since Governor Abbot passed a Proclamation to postpone the general election, our Mayor and City Council election will be postponed to November 2020. Councilman Phillip Morrison made the motion to approve the postponement. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
 - B. **Discussion and Action to approve the local agreement between the City of Trinity and Trinity County to haul rock.** Councilman Phillip Morrison made the motion to table in regards of clarification for Section #3 of the agreement which indicates, “Trinity County may use city material for road maintenance and may use any material purchased by the city for road maintenance under its existing inter-local agreement.” Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.

7. **Adjourn.** 7:15 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Regular Meeting of the City Council of the City of Trinity was held on May 14, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting April 9, 2020.** Councilman Clegg DeWalt made the motion to approve the minutes. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Chris Dennis made the motion to approve the bills for payment. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report --** Our total funds at the end of April 2020 were \$648,785. Our checking account balance at the end of April 2020 was \$363,117. Accounts payable are \$99,212. Account receivables are \$127,771. The Municipal Court collected \$3,730 for the month of April 2020 with the OMNI Program collecting \$1,477 of that total. The sales tax collected for May 2020 is \$103,573. The Fire Department donations for the month of April 2020 were \$251. The water collections for the month of April 2020 were \$111,923. Total deposits for the month of April 2020 were \$175,775.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.**
6. **New Business.**
 - A. **Discussion and Action to issue requests for proposals (RFQ) for administrative services and requests for qualifications (RFQ’s) for engineering services related to the Community Development Block Grant – Mitigation (CDBG-MIT) grant programs administered by the Texas General Land Office (GLO).** Mayor Wayne Huffman stated this grants main objective would address current and future risk areas. It is a competitive grant with the highest points going to drainage projects. The City of Trinity is eligible for both the 2015 and 2016 State Mid programs. The minimum grant is \$3 million. No match is required but without a 1% match of \$30,000 the application will lose 5 points. The projects do not need to tie back to the disaster to qualify. With this grant it can risk reduction to develop disaster-resistant infrastructure, upgrades to water, sewer, solid waste, communications, energy, transportation, health and medical, and other public infrastructure to address specific, identified risks, financing multi-use infrastructure and green or natural mitigation infrastructure development. Councilman Bubba Smith made the motion to approve requests for proposals for administrative and engineering services with the \$30,000 match. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

7. **Adjourn.** 7:36 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Regular Meeting of the City Council of the City of Trinity was held on June 11, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting May 14, 2020.** Councilman Phillip Morrison made the motion to approve the minutes. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report --** Our total funds at the end of May 2020 were \$707,075. Our bill paying account balance at the end of May 2020 was \$480,721. Accounts payable are \$100,829. Account receivables are \$133,859. The Municipal Court collected \$6,137 for the month of May 2020 with the OMNI Program collecting \$1,831 of that total. The sales tax collected for the month of May 2020 is \$64,855. The Fire Department donations for the month of May 2020 were \$257. The water collections for the month of May 2020 were \$128,179. Total deposits for the month of May 2020 were \$387,443.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.**
6. **New Business.**
 - A. **Discussion and Action regarding Resolution #20-0003 to designate an administration service provider for the 2020 Community Development – MIT Program application and project implementation administered through the Texas General Land Office.** Police Chief/Interim City Administrator Steven Jones stated the City of Trinity requested proposals for our 2020 CDBG Mitigation Grant and received two proposals from GrantWorks and Langford Community Management Services. The Mayor, Jennifer and I looked over the proposals today and did the scoring for experience, work performance and capacity to perform. Upon completion of the scoring GrantWorks received the higher scoring and with our past experience with GrantWorks we would like to choose them for our administration service provider. Councilman Phillip Morrison made the motion to approve the resolution and hire GrantWorks. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
 - B. **Discussion and Action concerning appointment of elected official to serve on DETCOG Board of Directors.** Mayor Wayne Huffman made the recommendation to elect Councilman Clegg DeWalt to continue to serve on DETCOG Board of Directors. Councilman Chris Dennis made the motion to approve the Mayor’s recommendation. Councilman Phillip Morrison 2nd the

motion. All remaining members voted yea. Motion carried.

- C. Discussion and Action with Thomas and Pamela Morgan regarding an RV park at 103 E. San Jacinto Street.** Mrs. Morgan stated there will be eight RV spots and there will be 20 feet between each unit. They will be installing a 150 foot culvert and Councilman Phillip Morrison suggested putting drainage spots throughout the culvert. One 2" meter will provide the water to all eight spots and the Morgan's will pay the water and electricity.

Sherry McKibben with GrantWorks stated the City of Trinity has a very good chance of being approved for a \$500,000 Downtown Revitalization grant with a 15% match of \$75,000.00 through the Texas Department of Agriculture. The City of Trinity would have to use 50% of the grant for sidewalks including ADA compliance activities.

7. **Adjourn.** 7:41 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Regular Meeting of the City Council of the City of Trinity was held on July 9, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis and Clegg DeWalt

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting June 11, 2020.** Councilman Clegg DeWalt made the motion to approve the minutes. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Clegg DeWalt made the motion to approve the bills for payment. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report --** Our total funds at the end of June 2020 were \$730,033. Our bill paying account balance at the end of June 2020 was \$498,047. Accounts payable are \$103,735. Account receivables are \$145,197. The Municipal Court collected \$6,977 for the month of June 2020 with the OMNI Program collecting \$2,661 of that total. The sales tax collected for the month of June 2020 is \$74,029. The Fire Department donations for the month of June 2020 were \$193. The water collections for the month of June 2020 were \$128,177. Total deposits for the month of June 2020 were \$235,225.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.**
6. **New Business.**
 - A. **Discussion and Action regarding Resolution #20-0004 designating a planning service provider for the 2020 Texas Community Development Block Grant Planning and Capacity Building Fund application and project implementation.** Mayor Wayne Huffman stated we only received one proposal for administration services which was GrantWorks. Mayor Huffman recommends hiring GrantWorks to be the planning service provider for the 2020 Texas CDBG Planning and Capacity Building Fund Grant. Councilman Clegg DeWalt made the motion to approve the resolution and hire GrantWorks. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
 - B. **Discussion and Action concerning Resolution #20-0005 designating an administration service provider for the 2020 Community Development Block Grant Downtown Revitalization/Main Street Program application and project implementation administered through the Texas Department of Agriculture.** Mayor Wayne Huffman stated we only received one proposal for administration services which was GrantWorks. Mayor Huffman recommends hiring GrantWorks to be the administration service provider for the 2020 CDBG Downtown Revitalization/Main Street Program Grant. Mayor Pro-Tem Billy Goodin made the motion to approve the Mayor’s

recommendation and hire GrantWorks. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

Mayor Huffman stated there will be a Special Meeting held on July 21, 2020 at 6:00 p.m. to hire the engineers for these grant projects.

7. **Adjourn.** 7:10 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Special Meeting of the City Council of the City of Trinity was held on July 21, 2020 at 6:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis and Bubba Smith

City Administrator:

Councilman Absent:

Call meeting to order. -- Mayor Wayne Huffman called the meeting to order at 6:04 p.m. and verified that a Quorum was present for the meeting.

- 1. Discussion and Action to pass Resolution #20-0006 to seek support at the federal, state and local level to enable reopening of Trinity Memorial Hospital emergency and other hospital services.** Mayor Pro-Tem Billy Goodin stated they would like to open back up the ER and open up the swing beds that will allow people to receive antibiotics. Councilman Bubba Smith asked if someone was having a heart attack would the hospital be able to assist with that and Mayor Pro-Tem Goodin stated yes they would be able to stabilize the patient and give the necessary drugs until they could be transported as well as strokes. This bill also allows rural communities to trim their standards so they can open back up. Councilman Bubba Smith made the motion to pass the resolution. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion Carried.
- 2. Discussion and Action to pass Resolution #20-0007 to designate an engineering service provider for the 2020 Community Development Block Grant Downtown Revitalization/Main Street Program application and project implementation administered through the Texas Department of Agriculture.** Mayor Huffman stated that we did not receive any proposals for this project and that we will have to table the item and go out for proposals again. Councilman Bubba Smith made the motion to table the Resolution. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
- 3. Discussion and Action to pass Resolution #20-0008 to designate an engineering service provider for the 2020 Community Development – MIT Program application and project implementation administered through the Texas General Land Office.** Mayor Wayne Huffman stated we received 2 proposals on this particular grant from Goodwin Lasiter Strong and KSA/Two Fifteen Consulting. After scoring the two engineering firms Goodwin Lasiter Strong received the higher score. Mayor Huffman stated Goodwin Lasiter Strong was the engineering firm for the Nursing Home Grant on Hwy 94 and KSA/Two Fifteen Consulting has not done any grants for us yet but has done other work. Mayor Huffman stated his recommendation is to designate the engineering service provider to Goodwin Lasiter Strong. Councilman Bubba Smith made the motion to accept the Mayor's recommendation. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
- 4. Adjourn.** The meeting was adjourned at 6:12 P. M.

Wayne Huffman, Mayor

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Special Meeting of the City Council of the City of Trinity was held on August 10, 2020 at 6:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

Call meeting to order. -- Mayor Wayne Huffman called the meeting to order at 6:01 p.m. and verified that a Quorum was present for the meeting.

- 1. Discussion and Action to pass Resolution #20-0007 to seek designate an engineering service provider for the 2020 Community Development Block Grant Downtown Revitalization/Main Street Program application and project implementation administered through the Texas Department of Agriculture.** Mayor Wayne Huffman stated that we received three proposals from Bleyl Engineering, Goodwin Lasiter Strong and LightPoint Consulting. Mayor Huffman stated Bleyl Engineering received the highest score and recommends designating them as the engineer for this project. Councilman Clegg DeWalt approved the Mayor's recommendation and made the motion to pass the Resolution. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion Carried.
- 2. Adjourn.** The meeting was adjourned at 6:04 P. M.

Wayne Huffman, Mayor

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on August 13, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting July 9, 2020 and Special Meeting July 21, 2020.** Councilman Clegg DeWalt made the motion to approve the minutes. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Clegg DeWalt made the motion to approve the bills for payment. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report** -- Our total funds at the end of July 2020 were \$843,679. Our bill paying account balance at the end of July 2020 was \$608,458. Accounts payable are \$85,098. Account receivables are \$143,340. The Municipal Court collected \$3,468 for the month of July 2020 with the OMNI Program collecting \$1,950 of that total. The sales tax collected for the month of July 2020 is \$118,801. The Fire Department donations for the month of July 2020 were \$198. The water collections for the month of July 2020 were \$135,974. Total deposits for the month of July 2020 were \$366,170.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.**
6. **New Business.**
 - A. **Discussion and Action concerning the 2020 proposed tax rate of .6138.** Mayor Wayne Huffman stated the tax rate went down from .6359 to .6138. The M&O portion is .4478 and the I&S portion is .1660. There will be a public hearing Thursday, August 27, 2020 at 5pm regarding the proposed tax rate. Councilman Clegg DeWalt made the motion to approve the proposed tax rate. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
 - B. **Discussion and Action to open and award bids on the roofs at the Community Center and Wastewater Treatment Plant.** Mayor Wayne Huffman stated there was only one bid received from Lessman Roofing and Sheetmetal, LLC and recommends tabling the item at this time. Councilman Clegg DeWalt made the motion to table the item since there was only one bid received. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.
 - C. **Discussion and Action regarding Resolution #20-0009 to apply for the 2020 Texas CDBG assistance under the Planning/Capacity Building Fund.** Mayor Wayne Huffman stated this is

for the study maps with a match of \$6,700.00. The planning efforts would include, base, wastewater, streets, water, drainage, parks and certifications, presentations, reports and publications. Councilman Clegg DeWalt made the motion to pass the Resolution. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.

D. Discussion and Action concerning Resolution #20-0010 authorizing the establishment of a Citizen Advisory Committee to review and comment upon the development of Municipal Planning Studies and related planning issues that may arise from time to time. Mayor Wayne Huffman stated this is a formality to be approved for this grant to establish this committee. The committee is to be a representative group of community leaders consisting of no more than one Councilmember, no more than one city staff member and at least one local resident, which would be helpful to advise and monitor the long-range planning process for the community. Mayor Wayne Huffman recommended Mayor Pro-Tem Billy Goodin as the councilmember and City Administrator Steven Jones as the city staff member. City Administrator Steven Jones suggested Richard Harrelson as the local resident. There was discussion from Councilmen Bubba Smith and Chris Dennis regarding this process. Mayor Pro-Tem Billy Goodin made the motion and approved the Mayor's and City Administrator's recommendations. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

E. Discussion and Action to adopt Resolution #20-0011 to designate the Trinity Historic District area as slum and blighted. Sherry McKibben with GrantWorks stated this is also just a formality to get approved for the Downtown Revitalization Grant and can be amended once the grant is finalized. This resolution determines that an area of the city contains conditions which are detrimental to the public health, safety, and welfare of the community and constitutes a blighted area. This area is designated to be along Railroad Street between E. Caroline Street and E. San Jacinto Street. It will consist of approximately 1,160 LF of sidewalk replacement or new installation, 815 LF of curb and gutter, five revised crosswalks and nine ADA compliant ramps which will eliminate the hazards of pedestrians walking in the street and ADA barriers in this area. Councilman Bubba Smith made the motion to approve the Resolution. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.

F. Discussion and Action to adopt Resolution #20-0012 to authorize the submission of a Texas Capital Fund Downtown Revitalization Program Grant, designate signatories and commit matching funds. This resolution authorizes the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Downtown Revitalization Fund. It also directs and designates the Mayor and Mayor Pro-Tem as the city's authorized representatives to act in all matters in connection with this application and participation in the Texas Community Development Block Grant Program. The Trinity Economic Development Corporation is committing \$75,000 as a cash contribution toward this project for the match. Councilman Chris Dennis made the motion to approve the Resolution. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

G. Discussion and Action to adopt the Trinity Citizen Participation Plan. This Citizen Participation Plan includes formal complaint and grievance procedures regarding the services provided under the TXCDBG project. The city shall also provide technical assistance to groups that are representative of persons of low and moderate income in developing proposals for the use of TXCDBG funds. Lastly, the city shall also hold a public hearing concerning any substantial change, as determined by TXCDBG and upon completion of the TXCDBG project. Councilman Phillip Morrison made the motion to adopt the Citizen Participation Plan. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

7. **Adjourn.** 7:42 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on September 10, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting August 10, 2020 and Special Meeting August 13, 2020.** Councilman Bubba Smith made the motion to approve the minutes. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Phillip Morrison made the motion to approve the bills for payment. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report --** Our total funds at the end of August 2020 were \$914,476. Our bill paying account balance at the end of August 2020 was \$671,723. Accounts payable are \$93,258. Account receivables are \$139,406. The Municipal Court collected \$2,864 for the month of August 2020 with the OMNI Program collecting \$1,240 of that total. The sales tax collected for the month of August 2020 is \$74,083. The Fire Department donations for the month of August 2020 were \$208. The water collections for the month of August 2020 were \$132,369. Total deposits for the month of August 2020 were \$292,913.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.** Mayor Wayne Huffman stated there is an upcoming Community Development Block Grant that we could use to do the sewer line north of town by the hospital. The grant has a minimum of \$75,000 and a maximum of \$350,000 with a match being determined by population.
6. **New Business.**
 - A. **Discussion and Action to pass Ordinance #20-0002 fixing and levying Municipal Ad Valorem Taxes for the City of Trinity, Texas for the year 2020-2021 and directing the assessment and collection thereof.** Councilman Bubba Smith made the motion to approve the Ordinance. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
 - B. **Discussion and Action to pass Resolution #20-0013 on adopting the 2020 Tax Roll.** Councilman Phillip Morrison made the motion to approve the Resolution. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
 - C. **Discussion and Action to pass Resolution #20-0014 establishing interest and sinking funds for all debts owed by the city for the fiscal year October 1, 2020 through September 30, 2021.** Mayor Pro-Tem Billy Goodin made the motion to pass the Resolution. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.

- D. Discussion and Action to pass Resolution #20-0015 establishing deposit requirements to retire debts for fiscal year October 1, 2020 through September 30, 2021.** Councilman Phillip Morrison made the motion to approve the Resolution. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
- E. Discussion and Action to pass Resolution #20-0016 on adopting the city budget for fiscal year October 1, 2020 through September 30, 2021.** Councilman Bubba Smith asked questions on certain line items of the budget. Councilman Phillip Morrison made the motion to approve the Resolution. Councilman Clegg DeWalt 2nd the motion. Mayor Pro-Tem Billy Goodin and Councilman Chris Dennis voted yea. Councilman Bubba Smith opposed. Motion carried.
- F. Discussion and Action to approve the Holiday calendar schedule for fiscal year October 1, 2020 through September 30, 2021.** Mayor Pro-Tem Billy Goodin made the motion to approve the Holiday schedule. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.
- G. Discussion and Action to approve the 35 year contract with TRA.** There was a lengthy conversation over different options regarding the contract. The proposed contract shows City of Trinity at 43%, City of Groveton at 10%, Westwood Shores at 22%, Trinity Rural at 23% and Glendale Water Supply at 3%. The Council agreed to start the negotiation at 30% but not to exceed 35%.

8. Adjourn. 8:35 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem