

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on October 8, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Wayne Huffman

**Mayor Pro-Tem:** Billy Goodin

**Councilman Present:** Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

**City Administrator:**

**Councilman Absent:**

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting September 10, 2020.** Councilman Bubba Smith made the motion to approve the minutes. Councilman Chris Dennis 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Bubba Smith 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report** -- Our total funds at the end of September 2020 were \$923,419. Our bill paying account balance at the end of September 2020 was \$678,422. Accounts payable are \$98,996. Account receivables are \$138,442. The Municipal Court collected \$4,817 for the month of September 2020 with the OMNI Program collecting \$1,167 of that total. The sales tax collected for the month of September 2020 is \$65,543. The Fire Department donations for the month of September 2020 were \$195. The water collections for the month of September 2020 were \$134,495. Total deposits for the month of September 2020 were \$304,113.
5. **Old Business**
  - A. **Discussion and Action on any grant related business.**
6. **New Business.**
  - A. **Discussion and Action with Obie Lee regarding naming his two private drives.** Councilman Bubba Smith made the motion to approve naming his private drives as Obie 1 Circle and Lee Lane. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
  - B. **Discussion and Action with Debra Caudron concerning the alley behind the Martin’s Senior Center.** Mrs. Caudron would like to lease the alley behind her so that one of her neighbors could not come onto her property. Chief Jones stated he put a call into the County Attorney’s office to find out the legalities of leasing an alley but has not heard back from Mr. Bell. Councilman Bubba Smith made the motion to table this item until Chief Jones can get with County Attorney Joe Bell on leasing alleys. Councilman Clegg Dewalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
  - C. **Discussion and Action to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQ’s) for engineering services related to the 2021-2022**

**Community Development Block Grant (CDBG) program administered by the Texas Department of Agriculture (TDA).** Sherry McKibben with GrantWorks, Inc. stated this is a grant that could be used for water lines, sewer lines and streets. The grant could be from \$75,000 to \$350,000 with a 10% match. Councilman Bubba Smith made the motion to issue the requests for proposals for administrative and engineering services. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.

- D. Discussion and Action to adopt a Citizen Participation Plan for the City of Trinity.** Mrs. McKibben with GrantWorks, Inc. stated this Citizen Participation Plan will be for the \$4,069,682 Mitigation Grant with a match of 1%. She stated all grants require these plans which consists of complaint procedures for citizens that may not be happy with what the City of Trinity is doing with the grant. Councilman Clegg DeWalt made the motion to adopt the Citizen Participation Plan. Councilman Chris Dennis 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- E. Discussion and Action to pass Resolution #20-0017 authorizing submission of the 2020 Community Development Block Grant-Mitigation (CDBG-MIT) Application administered through the Texas General Land Office for the City of Trinity.** Mrs. McKibben stated this is authorizing GrantWorks, Inc. to submit the grant application for the \$4,069,682 Mitigation Grant. Jed Morris with Goodwin, Lasiter and Strong is the engineer for this grant and will explain what the City of Trinity would like to do with this grant. Mr. Morris stated the old concrete underground storage tank will be replaced with a steel ground storage tank with a new aerator and new pumps. The old ground storage tank will be replaced with an elevated \$150,000 gallon tank, completely replace the Rockdale Lift Station, have a scada system and replace approximately 1 mile of water lines throughout the city. Councilman Phillip Morrison made the motion to approve the Resolution. Councilman Bubba Smith 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- F. Discussion and Action to adopt the procurement policy for the City of Trinity.** Mrs. McKibben stated these are just standard procurement policies that the City of Trinity agrees to follow throughout the grant process. Councilman Phillip Morrison made the motion to adopt the procurement policy. Mayor Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- G. Discussion and Action to adopt the financial procedures for the City of Trinity.** Mrs. McKibben with GrantWorks, Inc. stated these are standard financial procedures the City of Trinity will abide by with grant funds. Councilman Clegg DeWalt made the motion to adopt the financial procedures. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- H. Discussion and Action to approve the 35 year contract with TRA.** Mayor Huffman asked the council to sign the contract committing the City of Trinity to 35%. Councilman Smith stated he did not want it going over 35%. Chief Jones stated we are agreeing to take 35% of the responsibility of the annual operating budget and take 35% of the million gallons of water a day. Mr. Jones also said the city will be taking 35% of reserved water for the future, because if we do not reserve it that percentage of water could be taken by larger cities and then we would not be able to have that resource anymore. If TRA does not want to accept the 35% then it will come back before the council for discussion. Councilman Clegg DeWalt made the motion to offer 35%. Councilman Phillip Morrison 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.

Marvin Cannon discussed his concerns with the current water situation and would like the City of Trinity's website to be more informative and be more transparent.

7. **Adjourn.** 8:28 p.m.

---

**Mayor Wayne Huffman**

---

**Billy Goodin, Mayor Pro-Tem**

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Emergency Meeting of the City Council of the City of Trinity was held on October 9, 2020 at 1:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Wayne Huffman

**Mayor Pro-Tem:** Billy Goodin

**Councilman Present:** Chris Dennis and Phillip Morrison

**City Administrator:**

**Councilman Absent:**

**Call meeting to order.** -- Mayor Wayne Huffman called the meeting to order at 1:05 p.m. and verified that a Quorum was present for the meeting.

- 1. Discussion and Action appointing a voting clerk for early voting for the November 3, 2020 General Election.** Mayor Wayne Huffman stated he spoke with Haden Hudson since Joyce Baker was not available for the early voting earlier this year and Mr. Hudson agreed to work the early voting for the November 3, 2020 General Election. Mayor Huffman recommends Mr. Hudson since he has experience with working the county elections. Councilman Phillip Morrison approved the Mayor's recommendation and made the motion to appoint Haden Hudson as the early voting clerk. Councilman Chris Dennis 2<sup>nd</sup> the motion. All remaining members voted yea. Motion Carried.
- 2. Discussion and Action to appoint an election judge for Election Day November 3, 2020.** Mayor Huffman recommended Mr. Hudson to be Election Judge for Election Day. Councilman Phillip Morrison approved the Mayor's recommendation and made the motion to appoint Haden Hudson as the Election Judge for Election Day November 3, 2020. Councilman Chris Dennis 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- 3. Adjourn.** The meeting was adjourned at 1:08 P. M.

---

**Wayne Huffman, Mayor**

---

**Billy Goodin, Mayor Pro-Tem**

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on November 12, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Wayne Huffman

**Mayor Pro-Tem:** Billy Goodin

**Councilman Present:** Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

**City Administrator:**

**Councilman Absent:**

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting October 8, 2020 and Emergency Meeting October 9, 2020.** Councilman Bubba Smith made the motion to approve the minutes. Mayor Pro-Tem Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Chris Dennis 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report --** Our total funds at the end of October 2020 were \$851,222. Our bill paying account balance at the end of October 2020 was \$600,435. Accounts payable are \$103,144. Account receivables are \$211,066. The Municipal Court collected \$3,374 for the month of October 2020 with the OMNI Program collecting \$581 of that total. The sales tax collected for the month of October 2020 is \$129,348. The Fire Department donations for the month of October 2020 were \$195. The water collections for the month of October 2020 were \$126,413. Total deposits for the month of October 2020 were \$229,142.
5. **Old Business**
  - A. **Discussion and Action on any grant related business.**
6. **New Business.**
  - A. **Discussion and Action regarding Canvass of November 3, 2020 City Election.** Chief Jones stated Wayne Huffman received 428 votes for Mayor, Councilman Clegg DeWalt received 465 votes for Council Position #1, Johnny English Sr received 151 votes, Councilman Bubba Smith received 242 votes and Evan Arnold received 192 votes for Council Position #2 and Councilman Chris Dennis received 450 votes for Council Position #3. Mayor Pro-Tem Billy Goodin made the motion to approve the 2020 Canvass for the City Eleciton. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
  - B. **Swearing in of Mayor and Council Positions 1, 2, and 3.** Honorable Judge Huffman swore in Mayor Wayne Huffman, Councilman Clegg DeWalt and Councilman Chris Dennis. Commissioner Neal Smith swore in Councilman Bubba Smith.
  - C. **Discussion and Action concerning appointment of Mayor Pro-Tem.** Mayor Wayne Huffman stated he would like Billy Goodin to stay Mayor Pro-Tem and appointed him. Councilman Phillip Morrison made the motion to approve the appointment. Councilman Bubba Smith 2<sup>nd</sup> the motion.

All remaining members voted yea. Motion carried.

- D. Discussion and Action to appoint and swear in Municipal Judge.** Mayor Wayne Huffman appointment Lyle Stubbs as Municipal Judge. Honorable Judge Hayne Huffman Swore Mr. Stubbs in. Councilman Clegg DeWalt made the motion to adopt the Citizen Participation Plan. Councilman Chris Dennis 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- E. Comments from newly elected Mayor and Council Members.** Mayor Wayne Huffman appreciates the people who came to vote and he will do his to serve the people. He also thanked the Council and City Employees for all their help. Councilman Clegg DeWalt thanked the citizens for voting and considers it a distinct honor serving the people of Trinity. He chooses to come up here and be a part of this to improve the quality of life in the community and looks forward to the next 2 years working with the Mayor and Council and is excited about the upcoming projects with the grants. Councilman Chris Dennis stated it is a privilege and honor to serve the citizens of Trinity. He said they have had some challenges over the past few years but have overcome them. He appreciates the feedback whether it is good or bad from the citizens for how they do their job since the citizens put their trust in the Mayor and Council to serve them. He is once again ever thankful to serve another term the council will always do better together. Councilman Bubba Smith thanked everyone that supported him through his election. His goal being on the Council is to help us each and every day be better than the day before and fortunately his fellow council members have taught him a lot. He said there is not a day that goes by that Trinity is not close to his heart, his father raised him to love God, family and Trinity. Trinity is home and this is where he will stay until the day he gets put in Cedar Grove Cemetery. Every month the Council has made strives to better the city and have come a long way. He thanked the citizens for having confidence in him.
- F. Discussion and Action to pass Resolution #20-0018 to designate persons to act as agents to deposit and pick up the night depository bag.** Chief Steven Jones stated the only change that was made is to add Stacy Davis to the list. Councilman Phillip Morrison made the motion to pass the Resolution. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
- G. Discussion and Action with Dianne Sollock concerning the 2018-2019 Fiscal Year Audit.** Mrs. Sollock stated the financial statements in this audit present fairly in all material respects, the financial position of the City of Trinity for the year ending September 30, 2019, has an unmodified opinion which is the best you can get. The balance sheet of the general fund shows at the end of 2019 had total assets of a little over 3.1 million, of that about \$290,000 was cash, total liabilities were 1.8 million with a majority of that is an account code called due to/from. Total fund balance at the year end is a little over 1 million. The general fund balance increased by about \$70,000, approximately 1.7 million in revenue and a little over 1.4 million in expenditures with the law enforcement being the largest expenditure. Total assets for the Utility Fund at the end of the year were a little over 5 million which includes all the capital assets such as accumulated depreciation. There is a little over 3.6 million in liabilities and the largest of that is the due to/from other funds. She stated the due to funds need to be looked at and corrected in the software. Long term liabilities were a little over 4.3 million which includes the net pension and OPEB which gives a net position of a little over \$700,000. The difference for the operating income from 2018 to 2019 is a little over \$340,000, the operating revenues (billing) increased over \$338,000 and expenditures decreased by about \$35,000. Mrs. Sollock stated the Utility Fund is doing better and the Solid Waste Fund always does well. Councilman Clegg DeWalt made the motion to approve the audit. Mayor Pro-Tem Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.

- H. Discussion and Action with Ronald O'Neal regarding an RV Lot at 118 Smith Street.** Mr.

O'Neal stated he is the owner of a small business named Social Park, LLC which consists of purchasing and developing small acreage tracts for residential purposes. He is seeking the council's approval for a 3 pad RV site located at 118 Smith Street that is situated on a 122' wide by 117' deep parcel, 1.1 acre tract. The RV pads will run parallel to Smith Street and will be approximately 30' apart with the first pad approximately 20' offset from Smith Street. Pads may be finished with compacted dirt or gravel with dimensions approximately 15' wide and 55' long. Water, sewer, and electrical will be installed to code by local contractors. Metering for water, sewer, and trash have been established, and electrical permits will be pulled. Property taxes and water metering charges are current and there are no outstanding city or county liens attached to this property (or any properties). The remainder of the site (for now) will remain undeveloped. Mr. O'Neal's goal is that this property will provide quality pads for RV enthusiasts that contribute to the City of Trinity. Councilman Bubba Smith made the motion to approve the 3 pad RV Lot. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.

- I. Discussion and Action with Julia McMichael to donate to the 2020 Christmas at the Crossroads.** Mrs. McMichael stated she would like the vendors to be spread out because of covid and asked if they could line up on the sidewalks off of Highway 19 from the Church of Christ to Subway. She would also like East Main Street closed for the event so more vendors could set up through there as well. They will not do Santa Claus pictures because of contact and there will not be a parade. Mrs. McMichael asked for \$1,500.00 this year so that she could use the extra \$500 to clean up the downtown area. Councilman Bubba Smith made the motion to donate \$1,500.00 to the Christmas at the Crossroads. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.

7. **Adjourn.** 8:10 p.m.

---

**Mayor Wayne Huffman**

---

**Billy Goodin, Mayor Pro-Tem**

**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Special Meeting of the City Council of the City of Trinity was held on November 30, 2020 at 6:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Wayne Huffman

**Mayor Pro-Tem:**

**Councilman Present:** Clegg DeWalt, Phillip Morrison and Bubba Smith

**City Administrator:**

**Councilman Absent:**

**Call meeting to order.** -- Mayor Wayne Huffman called the meeting to order at 6:00 p.m. and verified that a Quorum was present for the meeting.

- 1. Discussion and Action to pass Resolution #20-0019 to designate an administration service provider for the 2021-2022 TXCDBG Community Development Fund application and project implementation administered by the Texas Department of Agriculture.** Mayor Wayne Huffman stated the maximum for the grant is \$350,000 with a 10% match that can be used for water and sewer line improvements and street repairs. Councilman Bubba Smith made the motion to pass the Resolution. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion Carried.
- 2. Adjourn.** The meeting was adjourned at 6:01 P. M.

---

**Wayne Huffman, Mayor**

---

**Jennifer Priddy, City Secretary**



**THE STATE OF TEXAS  
COUNTY OF TRINITY  
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on December 10, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

**Mayor:** Wayne Huffman

**Mayor Pro-Tem:** Billy Goodin

**Councilman Present:** Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

**City Administrator:**

**Councilman Absent:**

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting November 12, 2020 and Special Meeting November 30, 2020.** Councilman Clegg DeWalt made the motion to approve the minutes. Mayor Pro-Tem Billy Goodin 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Phillip Morrison made the motion to approve the bills for payment. Councilman Chris Dennis 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.
4. **City Manager’s Report** -- Our total funds at the end of November 2020 were \$916,945. Our bill paying account balance at the end of November 2020 was \$653,649. Accounts payable are \$103,144. Account receivables are \$130,744. The Municipal Court collected \$7,721 for the month of November 2020 with the OMNI Program collecting \$3,506 of that total. The sales tax collected for the month of November 2020 is \$65,598. The Fire Department donations for the month of November 2020 were \$184. The water collections for the month of November 2020 were \$134,522. Total deposits for the month of November 2020 were \$334,935.
5. **Old Business**
  - A. **Discussion and Action on any grant related business.**
6. **New Business.**
  - A. **Discussion and Action regarding social media transparency.** Councilman Bubba Smith stated he has had several people approach him on why the city is not putting information on the city’s website. Councilman Smith stated he would like the website to be more informative and up to date with things going on with the City of Trinity such as agendas, minutes, water leaks, boil water notices, etc. Chief Jones stated the boil water notices were posted to the website when they were first implemented. The minutes are on there as well but need to up updated. Councilman Smith asked Chief Jones to put a package together on improving the website. Councilman Bubba Smith made the motion to approve the improvement of social media transparency for the community. Councilman Clegg DeWalt 2<sup>nd</sup> the motion. All remaining members voted yea. Motion carried.

Steve Hancock asked if there are any plans to attract new industry or manufacturing that would provide more employment opportunities other than just retail. Chief Jones stated 2 steel companies are in town plus Tractor Supply. He also stated that the Economic Development Board bought 38 acres to hopefully have more retail there as well. The Board also supported Woody Wallace and Steve Lee to establish Wal-Lee Auction Company. Councilman Bubba Smith would love to have another

grocery store. Mr. Hancock is more interested in industry not retail since they would like the hospital to re-open and needs the energy development of the economy to help the hospital to re-open. Chief Jones stated the academic score of our school is lower to where people are putting their kids in Lovelady & Groveton schools and sometimes move to those areas. Mr. Jones said the hospital board might could reach out to all the entities to see how to improve the academic score. He said the school is trying to overcome the issues to help the academic scoring. Councilman Chris Dennis said a lot of the school's problem is the amount of turnovers they have. Councilman Bubba Smith mentioned usually with the industry business those people come to the city looking for land, etc, it is hard for the city to reach out to industries.

7. **Adjourn.** 7:47 p.m.

---

**Mayor Wayne Huffman**

---

**Billy Goodin, Mayor Pro-Tem**