

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on October 8, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

- 1. Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
- 2. Approval of minutes for the Regular Meeting September 10, 2020.** Councilman Bubba Smith made the motion to approve the minutes. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
- 3. Approve bills for payment.** Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.
- 4. City Manager's Report --** Our total funds at the end of September 2020 were \$923,419. Our bill paying account balance at the end of September 2020 was \$678,422. Accounts payable are \$98,996. Account receivables are \$138,442. The Municipal Court collected \$4,817 for the month of September 2020 with the OMNI Program collecting \$1,167 of that total. The sales tax collected for the month of September 2020 is \$65,543. The Fire Department donations for the month of September 2020 were \$195. The water collections for the month of September 2020 were \$134,495. Total deposits for the month of September 2020 were \$304,113.
- 5. Old Business**
 - A. Discussion and Action on any grant related business.**
- 6. New Business.**
 - A. Discussion and Action with Obie Lee regarding naming his two private drives.** Councilman Bubba Smith made the motion to approve naming his private drives as Obie 1 Circle and Lee Lane. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
 - B. Discussion and Action with Debra Caudron concerning the alley behind the Martin's Senior Center.** Mrs. Caudron would like to lease the alley behind her so that one of her neighbors could not come onto her property. Chief Jones stated he put a call into the County Attorney's office to find out the legalities of leasing an alley but has not heard back from Mr. Bell. Councilman Bubba Smith made the motion to table this item until Chief Jones can get with County Attorney Joe Bell on leasing alleys. Councilman Clegg Dewalt 2nd the motion. All remaining members voted yea. Motion carried.
 - C. Discussion and Action to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQ's) for engineering services related to the 2021-2022**

Community Development Block Grant (CDBG) program administered by the Texas Department of Agriculture (TDA). Sherry McKibben with GrantWorks, Inc. stated this is a grant that could be used for water lines, sewer lines and streets. The grant could be from \$75,000 to \$350,000 with a 10% match. Councilman Bubba Smith made the motion to issue the requests for proposals for administrative and engineering services. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

- D. Discussion and Action to adopt a Citizen Participation Plan for the City of Trinity.** Mrs. McKibben with GrantWorks, Inc. stated this Citizen Participation Plan will be for the \$4,069,682 Mitigation Grant with a match of 1%. She stated all grants require these plans which consists of complaint procedures for citizens that may not be happy with what the City of Trinity is doing with the grant. Councilman Clegg DeWalt made the motion to adopt the Citizen Participation Plan. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
- E. Discussion and Action to pass Resolution #20-0017 authorizing submission of the 2020 Community Development Block Grant-Mitigation (CDBG-MIT) Application administered through the Texas General Land Office for the City of Trinity.** Mrs. McKibben stated this is authorizing GrantWorks, Inc. to submit the grant application for the \$4,069,682 Mitigation Grant. Jed Morris with Goodwin, Lasiter and Strong is the engineer for this grant and will explain what the City of Trinity would like to do with this grant. Mr. Morris stated the old concrete underground storage tank will be replaced with a steel ground storage tank with a new aerator and new pumps. The old ground storage tank will be replaced with an elevated \$150,000 gallon tank, completely replace the Rockdale Lift Station, have a scada system and replace approximately 1 mile of water lines throughout the city. Councilman Phillip Morrison made the motion to approve the Resolution. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.
- F. Discussion and Action to adopt the procurement policy for the City of Trinity.** Mrs. McKibben stated these are just standard procurement policies that the City of Trinity agrees to follow throughout the grant process. Councilman Phillip Morrison made the motion to adopt the procurement policy. Mayor Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
- G. Discussion and Action to adopt the financial procedures for the City of Trinity.** Mrs. McKibben with GrantWorks, Inc. stated these are standard financial procedures the City of Trinity will abide by with grant funds. Councilman Clegg DeWalt made the motion to adopt the financial procedures. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.
- H. Discussion and Action to approve the 35 year contract with TRA.** Mayor Huffman asked the council to sign the contract committing the City of Trinity to 35%. Councilman Smith stated he did not want it going over 35%. Chief Jones stated we are agreeing to take 35% of the responsibility of the annual operating budget and take 35% of the million gallons of water a day. Mr. Jones also said the city will be taking 35% of reserved water for the future, because if we do not reserve it that percentage of water could be taken by larger cities and then we would not be able to have that resource anymore. If TRA does not want to accept the 35% then it will come back before the council for discussion. Councilman Clegg DeWalt made the motion to offer 35%. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.

Marvin Cannon discussed his concerns with the current water situation and would like the City of Trinity's website to be more informative and be more transparent.

7. **Adjourn.** 8:28 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Emergency Meeting of the City Council of the City of Trinity was held on October 9, 2020 at 1:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis and Phillip Morrison

City Administrator:

Councilman Absent:

Call meeting to order. -- Mayor Wayne Huffman called the meeting to order at 1:05 p.m. and verified that a Quorum was present for the meeting.

- 1. Discussion and Action appointing a voting clerk for early voting for the November 3, 2020 General Election.** Mayor Wayne Huffman stated he spoke with Haden Hudson since Joyce Baker was not available for the early voting earlier this year and Mr. Hudson agreed to work the early voting for the November 3, 2020 General Election. Mayor Huffman recommends Mr. Hudson since he has experience with working the county elections. Councilman Phillip Morrison approved the Mayor's recommendation and made the motion to appoint Haden Hudson as the early voting clerk. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion Carried.
- 2. Discussion and Action to appoint an election judge for Election Day November 3, 2020.** Mayor Huffman recommended Mr. Hudson to be Election Judge for Election Day. Councilman Phillip Morrison approved the Mayor's recommendation and made the motion to appoint Haden Hudson as the Election Judge for Election Day November 3, 2020. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
- 3. Adjourn.** The meeting was adjourned at 1:08 P. M.

Wayne Huffman, Mayor

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Regular Meeting of the City Council of the City of Trinity was held on November 12, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting October 8, 2020 and Emergency Meeting October 9, 2020.** Councilman Bubba Smith made the motion to approve the minutes. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report --** Our total funds at the end of October 2020 were \$851,222. Our bill paying account balance at the end of October 2020 was \$600,435. Accounts payable are \$103,144. Account receivables are \$211,066. The Municipal Court collected \$3,374 for the month of October 2020 with the OMNI Program collecting \$581 of that total. The sales tax collected for the month of October 2020 is \$129,348. The Fire Department donations for the month of October 2020 were \$195. The water collections for the month of October 2020 were \$126,413. Total deposits for the month of October 2020 were \$229,142.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.**
6. **New Business.**
 - A. **Discussion and Action regarding Canvass of November 3, 2020 City Election.** Chief Jones stated Wayne Huffman received 428 votes for Mayor, Councilman Clegg DeWalt received 465 votes for Council Position #1, Johnny English Sr received 151 votes, Councilman Bubba Smith received 242 votes and Evan Arnold received 192 votes for Council Position #2 and Councilman Chris Dennis received 450 votes for Council Position #3. Mayor Pro-Tem Billy Goodin made the motion to approve the 2020 Canvass for the City Election. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
 - B. **Swearing in of Mayor and Council Positions 1, 2, and 3.** Honorable Judge Huffman swore in Mayor Wayne Huffman, Councilman Clegg DeWalt and Councilman Chris Dennis. Commissioner Neal Smith swore in Councilman Bubba Smith.
 - C. **Discussion and Action concerning appointment of Mayor Pro-Tem.** Mayor Wayne Huffman stated he would like Billy Goodin to stay Mayor Pro-Tem and appointed him. Councilman Phillip Morrison made the motion to approve the appointment. Councilman Bubba Smith 2nd the motion.

All remaining members voted yea. Motion carried.

- D. Discussion and Action to appoint and swear in Municipal Judge.** Mayor Wayne Huffman appointment Lyle Stubbs as Municipal Judge. Honorable Judge Hayne Huffman Swore Mr. Stubbs in. Councilman Clegg DeWalt made the motion to adopt the Citizen Participation Plan. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
- E. Comments from newly elected Mayor and Council Members.** Mayor Wayne Huffman appreciates the people who came to vote and he will do his to serve the people. He also thanked the Council and City Employees for all their help. Councilman Clegg DeWalt thanked the citizens for voting and considers it a distinct honor serving the people of Trinity. He chooses to come up here and be a part of this to improve the quality of life in the community and looks forward to the next 2 years working with the Mayor and Council and is excited about the upcoming projects with the grants. Councilman Chris Dennis stated it is a privilege and honor to serve the citizens of Trinity. He said they have had some challenges over the past few years but have overcome them. He appreciates the feedback whether it is good or bad from the citizens for how they do their job since the citizens put their trust in the Mayor and Council to serve them. He is once again ever thankful to serve another term the council will always do better together. Councilman Bubba Smith thanked everyone that supported him through his election. His goal being on the Council is to help us each and every day be better than the day before and fortunately his fellow council members have taught him a lot. He said there is not a day that goes by that Trinity is not close to his heart, his father raised him to love God, family and Trinity. Trinity is home and this is where he will stay until the day he gets put in Cedar Grove Cemetery. Every month the Council has made strives to better the city and have come a long way. He thanked the citizens for having confidence in him.
- F. Discussion and Action to pass Resolution #20-0018 to designate persons to act as agents to deposit and pick up the night depository bag.** Chief Steven Jones stated the only change that was made is to add Stacy Davis to the list. Councilman Phillip Morrison made the motion to pass the Resolution. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
- G. Discussion and Action with Dianne Sollock concerning the 2018-2019 Fiscal Year Audit.** Mrs. Sollock stated the financial statements in this audit present fairly in all material respects, the financial position of the City of Trinity for the year ending September 30, 2019, has an unmodified opinion which is the best you can get. The balance sheet of the general fund shows at the end of 2019 had total assets of a little over 3.1 million, of that about \$290,000 was cash, total liabilities were 1.8 million with a majority of that is an account code called due to/from. Total fund balance at the year end is a little over 1 million. The general fund balance increased by about \$70,000, approximately 1.7 million in revenue and a little over 1.4 million in expenditures with the law enforcement being the largest expenditure. Total assets for the Utility Fund at the end of the year were a little over 5 million which includes all the capital assets such as accumulated depreciation. There is a little over 3.6 million in liabilities and the largest of that is the due to/from other funds. She stated the due to funds need to be looked at and corrected in the software. Long term liabilities were a little over 4.3 million which includes the net pension and OPEB which gives a net position of a little over \$700,000. The difference for the operating income from 2018 to 2019 is a little over \$340,000, the operating revenues (billing) increased over \$338,000 and expenditures decreased by about \$35,000. Mrs. Sollock stated the Utility Fund is doing better and the Solid Waste Fund always does well. Councilman Clegg DeWalt made the motion to approve the audit. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
- H. Discussion and Action with Ronald O'Neal regarding an RV Lot at 118 Smith Street.** Mr.

O'Neal stated he is the owner of a small business named Social Park, LLC which consists of purchasing and developing small acreage tracts for residential purposes. He is seeking the council's approval for a 3 pad RV site located at 118 Smith Street that is situated on a 122' wide by 117' deep parcel, 1.1 acre tract. The RV pads will run parallel to Smith Street and will be approximately 30' apart with the first pad approximately 20' offset from Smith Street. Pads may be finished with compacted dirt or gravel with dimensions approximately 15' wide and 55' long. Water, sewer, and electrical will be installed to code by local contractors. Metering for water, sewer, and trash have been established, and electrical permits will be pulled. Property taxes and water metering charges are current and there are no outstanding city or county liens attached to this property (or any properties). The remainder of the site (for now) will remain undeveloped. Mr. O'Neal's goal is that this property will provide quality pads for RV enthusiasts that contribute to the City of Trinity. Councilman Bubba Smith made the motion to approve the 3 pad RV Lot. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

- I. Discussion and Action with Julia McMichael to donate to the 2020 Christmas at the Crossroads.** Mrs. McMichael stated she would like the vendors to be spread out because of covid and asked if they could line up on the sidewalks off of Highway 19 from the Church of Christ to Subway. She would also like East Main Street closed for the event so more vendors could set up through there as well. They will not do Santa Claus pictures because of contact and there will not be a parade. Mrs. McMichael asked for \$1,500.00 this year so that she could use the extra \$500 to clean up the downtown area. Councilman Bubba Smith made the motion to donate \$1,500.00 to the Christmas at the Crossroads. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

7. Adjourn. 8:10 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Special Meeting of the City Council of the City of Trinity was held on November 30, 2020 at 6:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem:

Councilman Present: Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

Call meeting to order. -- Mayor Wayne Huffman called the meeting to order at 6:00 p.m. and verified that a Quorum was present for the meeting.

- 1. Discussion and Action to pass Resolution #20-0019 to designate an administration service provider for the 2021-2022 TXCDBG Community Development Fund application and project implementation administered by the Texas Department of Agriculture.** Mayor Wayne Huffman stated the maximum for the grant is \$350,000 with a 10% match that can be used for water and sewer line improvements and street repairs. Councilman Bubba Smith made the motion to pass the Resolution. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion Carried.
- 2. Adjourn.** The meeting was adjourned at 6:01 P. M.

Wayne Huffman, Mayor

Jennifer Priddy, City Secretary

**THE STATE OF TEXAS
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The Regular Meeting of the City Council of the City of Trinity was held on December 10, 2020 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting November 12, 2020 and Special Meeting November 30, 2020.** Councilman Clegg DeWalt made the motion to approve the minutes. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Phillip Morrison made the motion to approve the bills for payment. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report --** Our total funds at the end of November 2020 were \$916,945. Our bill paying account balance at the end of November 2020 was \$653,649. Accounts payable are \$103,144. Account receivables are \$130,744. The Municipal Court collected \$7,721 for the month of November 2020 with the OMNI Program collecting \$3,506 of that total. The sales tax collected for the month of November 2020 is \$65,598. The Fire Department donations for the month of November 2020 were \$184. The water collections for the month of November 2020 were \$134,522. Total deposits for the month of November 2020 were \$334,935.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.**
6. **New Business.**
 - A. **Discussion and Action regarding social media transparency.** Councilman Bubba Smith stated he has had several people approach him on why the city is not putting information on the city's website. Councilman Smith stated he would like the website to be more informative and up to date with things going on with the City of Trinity such as agendas, minutes, water leaks, boil water notices, etc. Chief Jones stated the boil water notices were posted to the website when they were first implemented. The minutes are on there as well but need to be updated. Councilman Smith asked Chief Jones to put a package together on improving the website. Councilman Bubba Smith made the motion to approve the improvement of social media transparency for the community. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

Steve Hancock asked if there are any plans to attract new industry or manufacturing that would provide more employment opportunities other than just retail. Chief Jones stated 2 steel companies are in town plus Tractor Supply. He also stated that the Economic Development Board bought 38 acres to hopefully have more retail there as well. The Board also supported Woody Wallace and Steve Lee to establish Wal-Lee Auction Company. Councilman Bubba Smith would love to have another

grocery store. Mr. Hancock is more interested in industry not retail since they would like the hospital to re-open and needs the energy development of the economy to help the hospital to re-open. Chief Jones stated the academic score of our school is lower to where people are putting their kids in Lovelady & Groveton schools and sometimes move to those areas. Mr. Jones said the hospital board might could reach out to all the entities to see how to improve the academic score. He said the school is trying to overcome the issues to help the academic scoring. Councilman Chris Dennis said a lot of the school's problem is the amount of turnovers they have. Councilman Bubba Smith mentioned usually with the industry business those people come to the city looking for land, etc, it is hard for the city to reach out to industries.

7. Adjourn. 7:47 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Regular Meeting of the City Council of the City of Trinity was held on January 14, 2021 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting December 10, 2020.** Councilman Clegg DeWalt made the motion to approve the minutes. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Clegg DeWalt made the motion to approve the bills for payment. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report --** Our total funds at the end of December 2020 were \$956,495. Our bill paying account balance at the end of December 2020 was \$737,877. Accounts payable are \$44,062. Account receivables are \$141,877. The Municipal Court collected \$2,798 for the month of December 2020 with the OMNI Program collecting \$220 of that total. The sales tax collected for the month of December 2020 is \$63,142. The Fire Department donations for the month of December 2020 were \$201. The water collections for the month of December 2020 were \$127,827. Total deposits for the month of December 2020 were \$377,865.

5. Old Business

- A. **Discussion and Action on any grant related business.** Chief Jones stated we have 5 grants in the process right now. The sewer and planning grants have been awarded to the City and we are still waiting on the process of the other 3. The sewer grant is \$275,000 with no match, the planning and capacity grant is \$44,659 with a match of \$6,700, the Mitigation grant is \$4,069,692 with a match of \$41,108, the Downtown Revitalization grant is \$575,000 with a \$75,000 match, and a CDBG TDA grant for \$350,000 with a 10% match.
- B. **Discussion and Action on a Community Alert System per Councilman Smith's request.** Chief Jones stated he reached out to a couple of companies and is awaiting prices. One company will be sending out a demo that will be able to send out a voice message to the phone companies. Chief Jones thinks the Nixle system will be around \$1,800 a month but is still waiting on the exact price.

6. New Business.

- A. **Discussion and Action to adopt Resolution #21-0001 designating an engineering service provider for the 2021-2022 Texas Community Development Fund application and project implementation administered by the Texas Department of Agriculture.** Chief Jones stated three proposals were received by LightPoint Engineering, Bleyl Engineering and Goodwin, Lasiter

and Strong Engineering. After the scoring on all three engineering firms Goodwin, Lasiter and Strong received the higher score. Mayor Huffman would like to recommend Goodwin, Lasiter and Strong to be the engineering firm for this project. Mayor Pro-Tem Billy Goodin made the motion to approve the Mayor's recommendation to hire Goodwin, Lasiter and Strong. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

- B. Discussion and Action to adopt Resolution #21-0002 to designate authorized signators for the 2020 Texas CDBG program contract 7220469.** Mayor Huffman stated on grants the Mayor and Mayor Pro-Tem are the authorized signators and will sign all contracts related to the grant. City Secretary Jennifer Priddy will also be one in case the Mayor or Mayor Pro-Tem is not available. Councilman Phillip Morrison made the motion to adopt the Resolution. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
- C. Discussion and Action to adopt Resolution #21-0003 to adopt required CDBG Civil Rights Policies.** Mayor Huffman stated this is a formality for the grant process for the CDBG TDA grant of \$350,000. Councilman Bubba Smith made the motion to adopt the Resolution. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
- D. Discussion and Action to proclaim April as Fair Housing Month.** Mayor Huffman stated this is also a formality for the grant we are applying for which is the CDBG TDA grant of \$350,000. Councilman Phillip Morrison made the motion to proclaim April as Fair Housing Month. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.
- E. Discussion and Action regarding the TRA Contract.** Chief Jones explained that over the last 40 years, the City of Trinity has paid \$2,284,000, the City of Groveton paid \$1,119,800, Westwood Shores paid \$671,880, Trinity Rural paid \$671,880, Glendale paid \$134,360 and Riverside paid \$134,360. Chief Jones stated the City of Trinity paid 45% of the indebttness to build the TRA plant. Over the 40 years the other entities began taking other avenues on getting water from other sources instead of having to rely on TRA. The City of Groveton had land given to them at the "Y" in Groveton by the Commissioners so they could drill a well. They made a connection with Pennington Water and now uses it and have completely eliminated their use of TRA water. Westwood Shores has a contract with Trinity Rural and has drilled 2 wells which are waiting on approval to make them operational. Chief Jones is not sure if they will need TRA water just yet, but they have not taken any as of January 1, 2021. Trinity Rural has a surface water plant that is rated to produce 1 million gallons a day and have plans to double the plant's size to 2 million gallons a day. They have also not taken any TRA water as of January 1, 2021. Glendale primarily uses wells to supply their system, however they need a small percentage of water from TRA. They have agreed to take 5% of the water from TRA, which roughly would cost them \$3,333 a month. Riverside installed a line to the Walker County Plant and have not taken TRA water in 3 years, therefore, has completely eliminated their use of TRA water. Chief Jones said there are 2 options the City of Trinity could possibly do;
Option 1 – Enter a 30 year contract with TRA and be in control of the plant 100%, currently the annual budget is set at \$775,000 a year so it would cost the City of Trinity \$64,583 a month for 750,000 gallons a day. The City of Trinity would then use the 3 wells as backup if needed.
Option 2 – Secure a line from ground storage to the bank water tower and completely rely on the 3 wells. Over the next year invest in drilling 2 to 3 more wells and create an emergency connection with Trinity Rural or Westwood Shores, which would be contingent upon them strengthening their independent water supplies as well.

Cheryl Spearman stated her & her husband are water customers and would like to thank all the workers for their hard work. Mrs. Spearman stated her concerns for the water and asked if the city has any procedures in place that spell out how the city can be ready to solve the issues before they

occur. Councilman Bubba Smith stated the city just came out of a 40 year contract with TRA and there are other entities not wanting to take the water anymore so that has caused the city's portion to increase significantly but will be discussing a resolution to this matter in executive session. John Dosier stated he would like hot asphalt to be put in the potholes instead of cold asphalt because it seems to come out as soon as a vehicle drives over it. Keith Johnson voiced his concerns over the low water pressure issues.

7. Adjourn from the Regular Meeting. 8:17 p.m.

Executive Session: 8:20 p.m.

A. Discussion concerning personnel and/or contracts under Texas Government Code 551.

A. Reconvene in open session: 8:43 p.m.

a. Action necessary as a result of Executive Session. No action taken.

B. Adjourn. 8:43 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Special Meeting of the City Council of the City of Trinity was held on January 21, 2021 at 6:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

Call meeting to order. -- Mayor Wayne Huffman called the meeting to order at 6:00 p.m. and verified that a Quorum was present for the meeting.

- 1. Discussion and Action to pass Ordinance #21-0001 to decline to approve the change in rates with Entergy, Texas.** Councilman Clegg DeWalt made the motion to pass the Ordinance. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion Carried.
- 2. Discussion and Action concerning the TRA contract.** The Mayor and council agreed to take the full one million gallons a day 30 year Raw Water and Operations and Maintenance Contract to secure the City of Trinity's future water needs. There is a 1 year window with a buy in penalty during the first year of the contract by additional contracting parties. Councilman Clegg DeWalt made the motion to approve the 30 year TRA contract. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
- 3. Adjourn.** The meeting was adjourned at 6:41 P. M.

Wayne Huffman, Mayor

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
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The Regular Meeting of the City Council of the City of Trinity was held on February 11, 2021 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:04 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting January 14, 2021 and Special Meeting January 21, 2021.** Councilman Chris Dennis made the motion to approve the minutes. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Chris Dennis made the motion to approve the bills for payment. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report --** Our total funds at the end of January 2021 were **\$1,061,494**. Our bill paying account balance at the end of January 2021 was **\$801,434**. Accounts payable are **\$40,591**. Account receivables are **\$142,314**. The Municipal Court collected **\$3,502** for the month of January 2021 with the OMNI Program collecting **\$1,308** of that total. The sales tax collected for the month of January 2021 is **\$118,836**. The Fire Department donations for the month of January 2021 were **\$207**. The water collections for the month of January 2021 were **\$144,782**. Total deposits for the month of January 2021 were **\$319,287**.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.** Chief Jones stated the TRA Contract is finalized and he will be typing up contracts with Trinity Rural Water Supply and Glendale Water Supply.
6. **New Business.**
 - A. **Discussion and Action regarding what date the Fourth of July Fireworks.** Mayor Wayne Huffman recommended to have the fireworks Saturday, July 3, 2021 and the rain date to be the following Saturday, July 9, 2021. Councilman Clegg DeWalt made the motion to approve the Mayor's recommendation to have the fireworks on Saturday, July 3, 2021. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
 - B. **Discussion and Action to order Election for the City of Trinity general election to be held on May 1, 2021.** Mayor Wayne Huffman stated the May 1, 2021 City of Trinity general election needs to be ordered to elect Councilmember positions #4 and #5. Mayor Pro-Tem Billy Goodin made the motion to order the election. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
 - C. **Discussion and Action to approve the TEIDC's recommendations.** Economic Development

Board President Neal Smith stated their board approved to pay for the Fourth of July fireworks for \$9,300.00 and the match of \$75,000 for the Downtown Revitalization Sidewalk grant. Mr. Smith stated the board is interested in getting prices for the sidewalk from where the grant ends to Brookshire Brothers. He also mentioned the 38 acre property south of town the board purchased in April of 2020 was surveyed and found out the property has 19 corners. They are planning to start cleaning that property in the spring and summer. He contacted a gentleman regarding the leasing of the billboards that are currently on the property and that payment for the lease is made annually and should be receiving a payment in April 2021. Mr. Smith also mentioned that years ago TXDot leased the roadside park property to the City of Trinity for 99 years and would like to see if our State Representative might could get that property donated or if TXDot would be willing to sell it so the City of Trinity could manage it. He would also like to see about getting an Ordinance that requires TxDot to pay the city a portion of the fees for signs that are on the state's right of way. Councilman Phillip Morrison made the motion to approve the TEIDC's recommendations. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.

8. Adjourn. 7:20 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on March 11, 2021 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

- 1. Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
- 2. Approval of minutes for the Regular Meeting February 11, 2021.** Councilman Clegg DeWalt made the motion to approve the minutes. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
- 3. Approve bills for payment.** Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
- 4. City Manager's Report --** Our total funds at the end of February 2021 were \$1,321,887. Our bill paying account balance at the end of February 2021 was \$1,000,308. Accounts payable are \$37,089. Account receivables are \$156,456. The Municipal Court collected \$3,409 for the month of February 2021 with the OMNI Program collecting \$1,438 of that total. The sales tax collected for the month of February 2021 is \$60,557. The Fire Department donations for the month of February 2021 were \$179. The water collections for the month of February 2021 were \$113,311. Total deposits for the month of February 2021 were \$452,314.
- 5. Old Business**
 - A. Discussion and Action on any grant related business.**
- 6. New Business.**
 - A. Discussion and Action regarding the Certification of Unopposed Candidates for the City of Trinity General Election for May 1, 2021.** Mayor Wayne Huffman certified that Mayor Pro-Tem Billy Goodin and Councilman Phillip Morrison were unopposed for the May 1, 2021 General Election. Councilman Bubba Smith made the motion to approve the Certification of Unopposed Candidates. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
 - B. Discussion and Action concerning the Order of Cancellation of the City of Trinity General Election for May 1, 2021.** Councilman Clegg DeWalt made the motion to order the cancellation of election. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.
 - C. Discussion and Action to adopt Resolution #21-0004 authorizing submission of the 2021-2022 Texas Community Development Block Grant Program Application.** Sherry McKibben with GrantWorks, Inc. stated this is to submit the \$350,000 grant that will consist of running a water

line from the tower behind First National Bank to the ground storage tank. This resolution will also allow the Mayor to be the signator for this grant as well. Councilman Clegg DeWalt made the motion to adopt the Resolution. Councilman Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.

D. Discussion and Action to adopt a Citizen Participation Plan for the City of Trinity. Mrs. McKibben with GrantWorks, Inc. stated this is a formality on all grants to have this Citizen participation plan. Councilman Bubba Smith made the motion to adopt the Citizen Participation Plan. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.

E. Discussion with Police Chief Steven Jones regarding the 2020 Racial Profiling Report. Police Chief Steven Jones stated this is an annual report that TCOLE requires. Chief Jones stated out of 267 stops the Trinity Police Department made, 2 were Alaska Native/American Indian, 2 were Asian/Pacific Islander, 54 were Black, 156 were white and 53 were Hispanic.

F. Discussion and Action authorizing a loan for \$500,000 for street paving. Mayor Huffman stated he would like to get a loan of \$500,000 for to overlay the streets that have been paved in the past to extend their longevity. Mayor Huffman stated he would like for the council to look at all the roads then have a work session to discuss what roads need the most attention. Councilman Bubba Smith stated he would like to know what streets will be overlaid before getting the loan. Councilman Clegg DeWalt made the motion to authorize the loan for \$500,000. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.

G. Discussion and Action to approve the Economic Development Board's recommendations. The Economic Development Board President Neal Smith stated the board approved to loan Police Chief Steven Jones \$20,000 for his 4th of July BBQ Cook-Off Event. He will be able to pay it back with entry fees and raffle ticket sales. Mr. Smith said the board discussed loaning the City of Trinity a \$500,000 loan for street paving at a 1% interest rate over a 10 year period due to First National's interest rate being 4.25%. The board decided to table the loan and have the Mayor, Steven Jones, Economic Development Board Member Art Walker and President Neal Smith go talk to the banker to see if he could do the time warrant at a lower interest rate than 4.25%. Mr. Smith also mentioned the board talked about bringing the lighting at the community center up to standards in the near future. Councilman Phillip Morrison made the motion to approve the Economic Development Board's recommendations. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.

9. Adjourn. 7:47 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on April 8, 2021 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting March 11, 2021.** Councilman Phillip Morrison made the motion to approve the minutes. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Mayor Pro-Tem Billy Goodin made the motion to approve the bills for payment. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report --** Our total funds at the end of March 2021 were \$1,346,952. Our bill paying account balance at the end of March 2021 was \$1,042,768. Accounts payable are \$52,055. Account receivables are \$134,874. The Municipal Court collected \$9,895 for the month of March 2021 with the OMNI Program collecting \$5,072 of that total. The sales tax collected for the month of March 2021 is \$56,983. The Fire Department donations for the month of March 2021 were \$180. The water collections for the month of March 2021 were \$157,540. Total deposits for the month of March 2021 were \$276,027.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.** Sherry McKibben stated they received word that the City of Trinity did not get awarded the four million dollar grant but is in the process of trying to figure out why since GrantWorks was certain they would be. GrantWorks put together a records request for the scoring from the General Land Office that City Secretary Jennifer Priddy emailed on Monday, April 5, 2021.
6. **New Business.**
 - A. **Discussion and Action to adopt Resolution #21-0005 to designate authorized signators for the 2020 Texas CDBG program contract 7220242.** Mayor Wayne Huffman stated this is for the sidewalk grant and the Mayor and Mayor Pro-Tem are the signators for grant related items. Councilman Clegg DeWalt made the motion to approve the Resolution. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.
 - B. **Discussion and Action to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for professional services for the American Rescue Plan Act of 2021.** The American Rescue Plan Act of 2021 provides 27.6 billion dollars to Texas. The state government will receive 17.2 billion, the 254 counties will receive 5.7 billion, and more than 1100 cities will divide 4.7 billion. The City of Trinity is projected to receive \$600,915.26. The first allotment of approximately half the funds should reach you within the next 30 to 45 days.

The second half is expected to follow a year later. Funds must be fully dispersed by December 31, 2024. The funds can be used to make investments in water, sewer, or broadband infrastructure and possibly street repairs. Councilman Clegg DeWalt made the motion to issue the requests for the RFPs and RFQs. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.

- C. Discussion and Action pass Ordinance #21-002 requiring businesses and residences to display their 911 address.** Chief Steven Jones stated Jolynn Wars that has been doing the 911 addresses is having problems getting the businesses and residences to post their correct 911 address on their house or business. She has asked Chief Jones for his help in this matter. Chief Jones stated he looked at other city ordinances related to this matter and put this ordinance together. He would like the council to look over it and advise him of any suggestions they may have. Councilman Bubba Smith made the motion to table the ordinance so that they can have time to review it for possible changes. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

Councilman Bubba Smith had some questions and concerns regarding the water issue on FM 1617, Glendale Water Supply and Trinity Rural's usage of TRA and just wanted to make sure the city is doing monthly maintenance so that we will not have issues with bloodworms again.

7. Adjourn. 7:40 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on May 13, 2021 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting April 8, 2021.** Councilman Phillip Morrison made the motion to approve the minutes. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Chris Dennis made the motion to approve the bills for payment. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report --** Our total funds at the end of April 2021 were \$1,290,991. Our bill paying account balance at the end of April 2021 was \$978,612. Accounts payable are \$38,167. Account receivables are \$137,405. The Municipal Court collected \$12,071 for the month of April 2021 with the OMNI Program collecting \$4,750 of that total. The sales tax collected for the month of April 2021 is \$130,389. The Fire Department donations for the month of April 2021 were \$191. The water collections for the month of April 2021 were \$137,191. Total deposits for the month of April 2021 were \$246,285.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.**
6. **New Business.**
 - A. **Swearing in Council Positions 4 and 5.** Honorable Judge Lyle Stubbs swore in Councilman Billy Goodin and Councilman Phillip Morrison.
 - B. **Discussion and Action with Aaron Terry of Trace Wireless.** Chief Jones stated the Fire Department believes that Trace Wireless' system is interfering with their radio frequency and distance. Another issue is that according to the minutes from July 13, 2017 it shows Trace Wireless asked to use the W. Pine Valley and Hwy 94 tower and the motion was made that they would lease the use of the towers at a rate of \$110 a month per tower but there are no records indicating the use of the bank tower. Also, the last time a payment was received for the lease was in 2018. Mayor Huffman stated that is just as much the City's fault as it is Trace Wireless. Mayor Pro-Tem Billy Goodin asked about getting a bill sent to Trace Wireless and a contract drawn up. Councilman Bubba Smith stated when we had the winter storm Trace Wireless' system was down and the Fire Department noticed their radios worked much better during that time. Mr. Terry thought the Fire Department was broadcasting on 900 megahertz, Assistant Fire Chief Keith Johnson stated they broadcast on 475,453,747 megahertz range. Will Harrell with Trace Wireless stated their company was told it was 900 megahertz but Trace Wireless uses gigahertz which is a

totally different frequency. Mr. Terry stated if they scan they are not able to see any of the Fire Department's frequencies and vice versa because of being on different frequencies. Councilman Smith stated he would like to get with a radio expert to see what is causing the interference. Chief Jones stated the Fire Department paid \$9,800 to Nalcom Wireless to fix the problem with the radios but it did not. Councilman Smith made a motion that Trace Wireless follow the contract which included two towers at \$110 a month and pay the City of Trinity what is owed for that since 2018 and turn the use of the tower off at the bank water tower until they can figure out what is causing the problem with the radios. Mayor Huffman asked if there was a 2nd to Councilman Smith's motion and it died due to a lack of a second. Mr. Harrell stated they have over 100 customers on that tower and if it was shut down it would shut down the businesses' internet which they need to run their credit cards and security. Mr. Terry and Mr. Harrell stated they could shut it down for a couple of hours on a Sunday to test it. But if they have to remove their antenna from the tower it will cost them over \$20,000 to get another tower put up and it would be close to the bank tower. Councilman Clegg DeWalt agrees with Councilman Smith in regards that emergency services take priority and that the issue needs to get resolved. Assistant Fire Chief stated he would like for a technician with Nalcom to meet with him and Trace Wireless to see if they can pinpoint the problem. Mr. Harrell asked if they do have to quit using the bank tower to give them at least 10 days to get something else set up so that they do not have to disrupt any services with their customers and lose revenue in the process. Councilman Clegg DeWalt made the motion to get a meeting set up with Nalcom, Trace Wireless and Assistant Fire Chief Keith Johnson. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.

- C. Discussion and Action with Latamara Simmons regarding hood day on the Community Center grounds.** Ms. Simmons stated she has been a resident of Trinity for 37 years and she has a non-profit organization called Trinity Texas Hood Day. She stated this will be the fourth annual event. She stated the cops were called last year due to the loud music. Chief Steven Jones stated the Police Department received complaints last year due to the loud music and because of the crowd because of COVID. When the Officer on duty arrived to close the park he was berated and called a pig and Chief Jones said that is not going to happen. Ms. Simmons stated this would be the fourth annual event and she has never had to come before the Council to get permission to have the event and Chief Jones stated because of the chaos last year. Councilman Smith asked exactly what functions would be taking place at the event and Ms. Simmons said it is a celebration for Juneteenth, it will start at 12pm and close at 8pm, there will be a bounce house and water slide for kids, there will be a DJ, a couple of motorcycle clubs and horse riders that support this event. She has people in the community donate as well. With an event this big with alcohol there needs to be professional security and she said she could get that. Councilman Bubba Smith made the motion allow Ms. Simmons to have her event. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
- D. Discussion and Action to pass Ordinance #21-0002 requiring businesses and residences to display their 911 address.** Councilman Smith asked about the fine of \$100 a day if they do not get their address displayed. Chief Jones stated the 911 Address Coordinator has put in a lot of work to correct these addresses and businesses and residences are not complying with their new 911 addresses and getting them changed and displayed. Chief Jones stated the property owner in violation will receive a written warning which will allow them 10 days to comply with the warning, the property owner who remains in violation after the 10 days shall received a citation then every 24 hours after that it will be \$100 a day. However, if the property owner resolves the issue within 5 days of receiving the citation they can request the fine to be waived by the Municipal Judge. Councilman Clegg DeWalt made the motion to pass the Ordinance. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.
- E. Discussion and Action regarding the contracts with Trinity Rural and Glendale Water**

Supply Company. Mayor Pro-Tem Billy Goodin had questions regarding Exhibit A and Exhibit B. Chief Jones stated Exhibit A is blank right now because the water companies have to tell us where they want their initial point of delivery and Exhibit B is if those water companies ever build a transfer station it would go under this. Mr. Goodin also asked if the water reservation fee can change monthly? Chief Jones stated under Exhibit C since different entities get different rates Glendale Water Supply's reservation is 1.5 million gallons a month at \$3,500 and any usage over that will be \$3.00 a thousand, Trinity Rural will pay \$10,000 a month for the connection and \$3.00 a thousand when they use the water. Councilman Phillip Morrison made the motion to approve the contracts with the corrections. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.

Councilman Bubba Smith stated he would like to have a monthly preventative maintenance report on the water towers, lift stations, etc put on next month's agenda.

7. Adjourn. 8:19 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on June 10, 2021 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting May 13, 2021.** Mayor Pro-Tem Billy Goodin made the motion to approve the minutes. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Clegg DeWalt made the motion to approve the bills for payment. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report --** Our total funds at the end of May 2021 were **\$1,534,417.** Our bill paying account balance at the end of May 2021 was **\$1,278,060.** Accounts payable are **\$37,450.** Account receivables are **\$169,186.** The Municipal Court collected **\$5,126** for the month of May 2021 with the OMNI Program collecting **\$1,443** of that total. The sales tax collected for the month of May 2021 is **\$79,143.** The Fire Department donations for the month of May 2021 were **\$169.** The water collections for the month of May 2021 were **\$125,452.** Total deposits for the month of May 2021 were **\$554,931.**
5. **Old Business**
 - A. **Discussion and Action on any grant related business.**
6. **New Business.**
 - A. **Discussion and Action to pass Resolution #21-0006 to designate authorized signatories for the 2020 Texas CDBG program contract #7220164.** Councilman Bubba Smith made the motion to adopt Resolution #21-0006. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
 - B. **Discussion and Action to pass Resolution #21-0007 to adopt the required CDBG Civil Rights policies.** Councilman Bubba Smith made the motion to adopt Resolution #21-0007. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
 - C. **Discussion and Action with Councilman Bubba Smith regarding monthly preventative maintenance reports.** Councilman Bubba Smith asked about painting the W. Pine Valley Water Tower and asked if we could buy the paint at Higginbotham's and if our city crew could do it and the Mayor and Chief Jones stated a company would have to be hired to paint it. Councilman Bubba Smith made the motion allow Ms. Simmons to have her event. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.

Councilman Bubba Smith asked Assistant Fire Chief Keith Johnson if anything had been resolved with the radios and Trace Wireless. Mr. Johnson stated that Trace Wireless signal is not interfering with the radios but Nalcom stated it is their electrical equipment located inside the building that is interfering. Trace Wireless is going to run a new electrical line and move it to the outside of the building with a different power source and that should solve the issue.

Julia McMichael stated she has done a car show since 2005 to raise money for Friends of Avalon Nursing Home. Mrs. McMichael stated Chief Jones asked her to do a car show at his BBQ cook-off which she plans to do on July 3, 2021 and has volunteers set up. She said normally the car shows will last until about 1pm because of the heat and is trying to come up with something else to do from then until the fireworks.

Roger Waldrop expressed concerns of Steven Jones holding the position of Police Chief and City Administrator. Mr. Jones stated he talked to Texas Municipal League and they stated that as long as both positions answer to the Mayor and Council then there is no problem with him holding both positions. Mayor Wayne Huffman stated Steven Jones is the City Administrator which assists the Mayor in the day to day operations of the City of Trinity and has to have the Mayor and Council's approval which is specified in the code of ordinances. Mr. Waldrop asked if he could get it in writing what Texas Municipal League told Mr. Jones and Mr. Jones said he would get him a copy of it in writing.

John Dozier invited everyone to the Juneteenth parade and celebration that is being held Saturday, June 19, 2021 starting at 10am.

7. Adjourn from Regular Meeting. 7:33 p.m.

Executive Session: 7:36 p.m.

- A. Discussion concerning personnel and/or contracts under Texas Government Code 551.**
- B. Reconvene in open session: 8:20 p.m.**
 - a. Action necessary as a result of Executive Session. No action taken.**
- C. Adjourn. 8:23 p.m.**

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on July 8, 2021 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting June 10, 2021.** Councilman Phillip Morrison made the motion to approve the minutes. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Chris Dennis made the motion to approve the bills for payment. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report --** Our total funds at the end of June 2021 were **\$1,599,140.** Our bill paying account balance at the end of June 2021 was **\$1,329,836.** Accounts payable are **\$59,143.** Account receivables are **\$150,132.** The Municipal Court collected **\$6,083** for the month of June 2021 with the OMNI Program collecting **\$2,696** of that total. The sales tax collected for the month of June 2021 is **\$68,302.** The Fire Department donations for the month of June 2021 were **\$182.** The water collections for the month of June 2021 were **\$133,097.** Total deposits for the month of June 2021 were **\$268,035.**
5. **Old Business**
 - A. **Discussion and Action on any grant related business.**
6. **New Business.**
 - A. **Discussion and Action with Carlos Beceiro of GrantWorks, Inc. regarding TXCDBG Planning Study Contract #7220164 provisions of services for parks, water, wastewater, drainage, and streets.** Mr. Beceiro with GrantWorks, Inc. stated he wanted to make everyone aware they are currently working on a comprehensive plan for the city which mainly consists of an infrastructure study covering water, streets, and drainage. They are also doing a Parks and Recreational study which would be approvable by Parks and Wildlife if you like to turn it in for a large parks grant. The plan requires they look at land use, population and housing and they have spent the last couple of days driving through the city looking at that and recording street and drainage conditions. Councilman Clegg DeWalt stated the Mayor and Council want cleaner water, better streets, better drainage and any kind of infrastructures that would improve the quality of life in this community is what they are striving for. Mayor Huffman asked when will the plan be completed and Mr. Beceiro is projecting by October 2021.
 - B. **Discussion and Action to authorize issuing requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the Hazard Mitigation Assistance (HMA) grant program.** Councilman Phillip Morrison made the motion to

authorize the RFPs and RFQs. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

C. Discussion and Action to appoint an elected official to serve on DETCOG Board of Directors.

Mayor Huffman recommended appointing Councilman Clegg DeWalt since he is currently on the Board. Councilman Phillip Morrison made the motion to go with the Mayor's recommendation and appoint Councilman Clegg DeWalt to the DETCOG Board of Directors. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.

D. Discussion and Action regarding hiring an extra police officer. Councilman Bubba Smith stated Chief Jones has not given any details like they asked for so he made a motion to table this item. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

Michael Justice received a handicap violation citation at O'Reilly's by Officer Napier. He expressed concerns that happened on the traffic stop. The Council stated Chief Jones would need to review the Officer's body cam footage when he gets back from school next week and discuss the issue with Mr. Justice. He also brought up a road condition located on Roche Street, there is a huge hole due to the culvert being washed out, Public Works Director stated he ordered 2 culverts to get it fixed.

Rochelle Taylor stated Leon Evans Street is terrible due to the dump trucks. She also stated the ditches on Spruce Street need to be dug out because when it rains it floods the streets. Public Works Director stated she would need to get some culverts to help fix that issue as well.

7. Adjourn from Regular Meeting. 7:36 p.m.

Executive Session: 7:40 p.m.

A. Discussion concerning personnel and/or contracts under Texas Government Code 551.

B. Reconvene in open session: 8:20 p.m.

- a. Action necessary as a result of Executive Session.** Councilman Clegg DeWalt made the motion to rescind their vote on Item B regarding the Hazard Mitigation grant and table the item. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.

C. Adjourn. 8:21 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Special Meeting of the City Council of the City of Trinity was held on July 12, 2021 at 6:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Clegg DeWalt, Phillip Morrison Chris Dennis

City Administrator:

Councilman Absent:

Call meeting to order. -- Mayor Wayne Huffman called the meeting to order at 6:00 p.m. and verified that a Quorum was present for the meeting.

- 1. Discussion and Action to select administrative/project delivery service provider(s) to complete project implementation for the American Rescue Plan Act (ARP Act) funding administered by the U.S. Department of the Treasury, other Federal or State Agency.** Mayor Wayne Huffman stated the City of Trinity is expected to receive \$600,915.26 from the American Rescue Plan Act of 2021 (ARP). The money can be used to make investments in water and sewer infrastructure. The city received one proposal for administrative services from GrantWorks, Inc. Councilman Phillip Morrison made the motion to hire GrantWorks, Inc. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion Carried.
- 2. Adjourn.** The meeting was adjourned at 6:02 P. M.

Wayne Huffman, Mayor

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Special Meeting of the City Council of the City of Trinity was held on July 15, 2021 at 6:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

Call meeting to order. -- Mayor Wayne Huffman called the meeting to order at 6:00 p.m. and verified that a Quorum was present for the meeting.

1. Discussion and Action regarding the water contracts with Trinity Rural & Glendale Water Supply.

2. Adjourn from Regular Meeting. 6:01 p.m.

Executive Session: 6:02 p.m.

A. Discussion concerning personnel and/or contracts under Texas Government Code 551.

B. Reconvene in open session: 6:55 p.m.

- a. Action necessary as a result of Executive Session.** Councilman Bubba Smith made the motion to notify Trinity Rural that they owe the City of Trinity \$50,000 for the connection fee from February 2021 through June 2021. Chief Jones will be mailing a certified 5 year contract to Trinity Rural on July 16, 2021 stating the connection fee will be \$10,000 a month and any water usage will be \$3.00 a thousand. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.

C. Adjourn. 6:57 p.m.

Wayne Huffman, Mayor

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on August 12, 2021 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting July 8, 2021 and Special Meetings July 12, 2021 and July 15, 2021.** Councilman Bubba Smith made the motion to approve the minutes. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Mayor Pro-Tem Billy Goodin made the motion to approve the bills for payment. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report --** Our total funds at the end of July 2021 were \$1,602,400. Our bill paying account balance at the end of July 2021 was \$1,329,562. Accounts payable are \$56,377. Account receivables are \$148,775. The Municipal Court collected \$4,334 for the month of July 2021 with the OMNI Program collecting \$1,429 of that total. The sales tax collected for the month of July 2021 is \$124,429. The Fire Department donations for the month of July 2021 were \$168. The water collections for the month of July 2021 were \$135,888. Total deposits for the month of July 2021 were \$221,461.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.**
6. **New Business.**
 - A. **Discussion and Action with Pam Huggins of Davis, Heinemann and Company regarding the 2019-2020 audit.** Mrs. Huggins stated the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of City of Trinity, Texas as of September 30, 2020, and the respective changes in financial position. That is what they call an unmodified opinion which is the best you can get. She stated the Management's Discussion and Analysis (MD & A) is a comparison of last year's and this year's which highlights the different financial aspects of the year. The balance sheet for the general fund shows a positive fund balance. The Statement of Revenues and Expenses for the general fund shows the city increased their fund balance by \$307,000.00. The Statement of Revenues and Expenses for the Utility Fund in the change in net position is (\$96,835) but \$170,369 for Solid Waste which resulted in a net of \$73,534. Mayor Pro-Tem Billy Goodin made the motion to accept the 2019-2020 audit. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.

- B. **Discussion and Action to pass Resolution #21-0008 concerning a loan for street paving.**

Mayor Huffman stated he would like to get a loan from First National Bank for \$750,000 with an interest rate of 4.25% for street paving. Mayor Huffman stated he would like for each of the Councilman make a list of which streets they think need attention. Mayor Huffman said he would like to overlay the streets that were done 12 or 14 years ago to try to save them. He also wants to get Ronnie Waters with Water's Construction to ride the streets as well and get his opinion. Mayor Huffman stated that he and Mayor Pro-Tem Billy Goodin will sign the note at the bank for the loan. Councilman Clegg DeWalt made the motion to authorize the loan for \$750,000. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion carried.

- C. Discussion and Action to propose the 2021 tax rate.** Mayor Huffman recommended keeping the same rate as last year which is .6138 with M & O being .435 and I & S being .1788. All the council was for this rate.

7. Adjourn. 7:34 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on September 16, 2021 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Wayne Huffman

Mayor Pro-Tem: Billy Goodin

Councilman Present: Chris Dennis, Clegg DeWalt, Phillip Morrison and Bubba Smith

City Administrator:

Councilman Absent:

1. **Call meeting to order.** – Mayor Wayne Huffman called the meeting to order at 7:00 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes for the Regular Meeting August 12, 2021.** Mayor Pro-Tem Billy Goodin made the motion to approve the minutes. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
3. **Approve bills for payment.** Councilman Bubba Smith made the motion to approve the bills for payment. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried.
4. **City Manager's Report --** Our total funds at the end of August 2021 were **\$1,904,419**. Our bill paying account balance at the end of August 2021 was **\$1,628,542**. Accounts payable are **\$36,774**. Account receivables are **\$159,875**. The Municipal Court collected **\$4,033** for the month of August 2021 with the OMNI Program collecting **\$1,011** of that total. The sales tax collected for the month of August 2021 is **\$71,224**. The Fire Department donations for the month of August 2021 were **\$169**. The water collections for the month of August 2021 were **\$136,662**. Total deposits for the month of August 2021 were **\$648,251**.
5. **Old Business**
 - A. **Discussion and Action on any grant related business.** Chief Jones stated we had a conference call this morning with GrantWorks regarding the American Rescue Plan. We will receive \$682,890.007 with \$41,800 going to GrantWorks. Chief Jones stated the Mayor would like to use the funds for generators and pumps for all 6 lift stations and get a generator for the bank water tower.
6. **New Business.**
 - A. **Discussion and Action to pass Ordinance #21-0003 fixing and levying Municipal Ad Valorem Taxes for the City of Trinity, Texas for the year 2021-2022 and directing the assessment and collection thereof.** Councilman Clegg DeWalt made the motion to adopt the Ordinance. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.
 - B. **Discussion and Action to pass Resolution #21-0009 on adopting the 2021 Tax Roll.** Councilman Bubba Smith made the motion to adopt the Resolution. Mayor Pro-Tem Billy Goodin 2nd the motion. All remaining members voted yea. Motion carried.
 - C. **Discussion and Action to pass Resolution #21-0010 establishing interest and sinking funds for all debts owed by the city for the fiscal year October 1, 2021 through September 30, 2022.** Mayor Pro-Tem Billy Goodin made the motion to adopt the Resolution. Councilman Phillip Morrison 2nd the motion. All remaining members voted yea. Motion carried.

- D. Discussion and Action to pass Resolution #21-0011 establishing deposit requirements to retire debts for fiscal year October 1, 2021 through September 30, 2022.** Councilman Phillip Morrison made the motion to adopt the Resolution. Councilman Bubba Smith 2nd the motion. All remaining members voted yea. Motion Carried.
- E. Discussion and Action to pass Resolution #21-0012 on adopting the city budget for fiscal year October 1, 2021 through September 30, 2022.** Councilman Clegg DeWalt stated he knows the budget is just a written plan and knows we probably will not receive the \$120,000 from Trinity Rural Water. Mayor Pro-Tem Billy Goodin stated when you take the Revenue from Expenditures it shows there will be approximately a \$300,000 surplus without the Trinity Rural money. Councilman Bubba Smith stated he would like for job evaluations to be done for all the employees instead of giving all the employees an all across the board raise. Councilman Smith would also like for there to be a budget workshop so that they can discuss the budget in length. Councilman Phillip Morrison stated with the cost of living a 3% to a 5% is not much of a difference and would like to see the employees get the 5% raise. Councilman Clegg DeWalt made the motion to approve the 5% pay raise budget. Councilman Phillip Morrison 2nd the motion. Councilman Chris Dennis voted yea. Councilman Bubba Smith & Mayor Pro-Tem voted nay. Motion for the 5% pay raise budget was carried.
- F. Discussion and Action to approve the Holiday calendar schedule for fiscal year October 1, 2021 through September 30, 2022.** Mayor Huffman stated the Federal Holiday Juneteenth was added and one of the Christmas Holidays was removed since Christmas is on Saturday this year. Councilman Clegg DeWalt made the motion to approve the Holiday calendar. Councilman Chris Dennis 2nd the motion. All remaining members voted yea. Motion carried.

7. Adjourn. 7:49 p.m.

Mayor Wayne Huffman

Billy Goodin, Mayor Pro-Tem